

LINCOLN PARK PUBLIC SCHOOLS

LINCOLN PARK, NEW JERSEY

REGULAR MEETING AGENDA

6:30 PM, LINCOLN PARK MIDDLE SCHOOL

September 24, 2019

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectation that all students will achieve the New Jersey Student Learning Standards at all grade levels.

1. Call to Order

2. Pledge of Allegiance

3. Presiding Officer

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Borough Clerk.

4. Roll Call

____ Frank Avena, President
____ Jack Gibbons
____ Todd Hennes
____ Joshua Kaufman
____ Juliana Nagle
____ Robert Stager
____ Dina Stoel

5. Approval of Minutes

Motion by Trustee____ seconded by Trustee____

Roll call vote

JG TH JK JN RS DS FA

1. *Recommending the approval of the minutes of a regular meeting and executive session of the Board of Education held on September 10, 2019.

6. Presentation

- NJSLA and School Administrators' Report: Wendy Billig, Melissa Flach-Bammer, Michael Meyer, Dave Winston, James Grube

7. Superintendent's Report

- Changes to the Agenda
- HIB Report
- Suspension Report

8. Business Administrator's Report

Elementary School Drills:

Fire Drill- 9/12/19

Lockdown- 9/18/19

Middle School Drills:

Bus Drill- 9/10/19

Fire Drill- 9/11/19

9. Committee Reports

- A. Curriculum / Personnel (Todd Hennes)
- B. MCSBA (Rob Stager)
- C. Finance / Facilities (Frank Avena)
- D. Negotiations (Jack Gibbons)
- E. Lincoln Park / Pequannock Shared Services (Frank Avena)
- F. Policy / Public Relations (Todd Hennes)
- G. MCESC (Todd Hennes)
- H. NJSBA (Josh Kaufman)
- I. Boonton High School Representative / High School (Rob Stager)

10. First Public Recognition Regarding School Related Matters

1. Motion by Trustee_____, seconded by Trustee_____, Opened at_____P.M.
2. Motion by Trustee_____, seconded By Trustee_____, Closed at _____P.M.

11. Resolutions

A. ADMINISTRATION

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

JG TH JK JN RS DS FA

1. PROFESSIONAL DAY WORKSHOP ATTENDANCE

RESOLUTION 000-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.35 per mile is a reasonable rate; and

WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel;

THEREFORE BE IT RESOLVED, that the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Registration Fee	Hotel Cost	Meals, Mileage & Incidentals	TOTAL
K. Kushnir	Effective School Counseling Fall Workshop 2019, 10/22/19	\$95	N/A	N/A	\$95
J. Heftler	Fostering GRIT in Students, 10/4/19	\$149	N/A	N/A	\$149
E. Moore	ARTify 2019, 10/7/19	\$225	N/A	N/A	\$225
L. Lopuski	NJAAP School Health Conference 10/16/16	\$195	N/A	N/A	\$195
M. Meyer	Using i-Ready Data as part of the NJTSS Process	N/A	N/A	\$8.82	\$8.82
M. Flach-Bammer	Using i-Ready Data as part of the NJTSS Process	N/A	N/A	\$8.82	\$8.82

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above.”

2. HIB REPORT, SEPTEMBER 2019

*RESOLUTION 000-2019 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education recognizes and approves the Harassment, Intimidation and Bullying report as of September 20, 2019, as summarized:

	<u>LPES</u>	<u>LPMS</u>
Incidents Reported	0	1
Confirmed HIB	0	0

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the remedial and disciplinary action taken by the building principals.”

3. DISTRICT GOALS

RESOLUTION 000-2019 “WHEREAS, the Board of Education reviewed the following at the September 10, 2019 board meeting.

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the Lincoln Park Public Schools District Goals for the 2019-2020 school year:

- Goal # 1 Multi-Tiered System of Supports**
 To design, structure, and implement a Multi-Tiered System of Supports district wide, over a two-year period.
 The first year will focus on designing the program and training of the staff, with the full implementation of the program expected in the second year.
 The schools will designate at least two professional development sessions, two faculty meetings, and five PLC’s, as well as grade/department meetings to train staff.
 The second year is projected to focus on additional training and implementation of the program and will be addressed after reviewing the first year’s progress.
- Goal # 2 Mindfulness**
 The district will focus on mindfulness practices for students and staff during the 2019-20 school year.
 Information and Best Practices will be shared with staff, which will then be integrated into educational programs and instruction.
 The staff will be provided with at least five opportunities to experience and evaluate mindful practices that can be turn keyed into their classrooms.

The staff will provide at least three strategies/activities to their students throughout the year.”

4. 2019 BOARD COMMITTEES
*RESOLUTION 000-2019 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the revised list of committees of the Board of Education.”
5. SCHOOL BUILDING LEVEL OBJECTIVES
RESOLUTION 000-2019 “WHEREAS the Lincoln Park Board of Education reviewed the following via an update on September 20, 2019,
BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the 2019-2020 School Building Level Objectives for the Lincoln Park Elementary School and the Lincoln Park Middle School.”
6. WEEK OF RESPECT AND VIOLENCE AWARENESS WEEK
RESOLUTION 000-2019 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education recognizes the schools’ participation in the “Week of Respect,” October 7-11, 2019, and School Violence Awareness Week, October 21-25, 2019.”
7. ESL AFTER SCHOOL PROGRAM: 2019-2020
RESOLUTION 000-2019 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves an ESL After School Program, with services provided by Carolyn Kerwin, for a total of 60 hours, at a rate of \$35.00 per hour, not to exceed \$2,100.00, account #20.260.100.100.00, funded through the Title III ESEA Grant, effective September 19, 2019 through June 18, 2020 (or the last day of school).
BE IT FURTHER RESOLVED, that Danielle Capozzi is approved as a substitute teacher for the ESL After School Program at the rate of \$35.00 per hour.”
8. ESL PARENT GROUP: 2019-2020
RESOLUTION 000-2019 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves an ESL Parent Group, to be overseen by Jennifer Bastedo, for a total of 16 hours, at a rate of \$35.00 per hour, not to exceed \$560.00, account #20.260.100.100.00, funded through the Title III ESEA Grant, effective September 25, 2019 through June 18, 2020 (or the last day of school).”
9. SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES UNDER THE ANTI-BULLYING BILL OF RIGHTS ACT
RESOLUTION 000-2019 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2018–June 30, 2019.”
10. ESTABLISH PARAPROFESSIONAL POSITION
RESOLUTION 000-2019 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the establishment of one part-time paraprofessional position (PBD-01-ES), account #11.204.100.106.03, effective September 1, 2019.”
11. ESTABLISH AIDE POSITION
RESOLUTION 000-2019 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the establishment of one student shadow position (SA-27-ES), for up to 25 hours per week, at an amount not to exceed \$13,725 per annum, account #11.000.217.100.03, effective September 1, 2019.”

12. ESTABLISH STIPEND POSITION
RESOLUTION 000-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the establishment of an additional Breakfast Program Monitor position (STFS-02-MS) for a shared stipend, effective October 1, 2019."
13. HOME INSTRUCTION: 2018-2019
RESOLUTION 000-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the provision of home instruction services for student State ID #8076514678 – Lincoln Park, provided by PESI, at a rate of \$33.00 per hour, at 14 hours, for a total of \$462.00, account #11.150.100.320.03, effective June 11, 2019 through June 21, 2019, per the Boonton Child Study Team."
14. OUT OF DISTRICT PLACEMENT/ESY 2019 AND 2019-2020
RESOLUTION 000-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following out-of-district placement and tuition for the 2019-2020 school year and ESY. Transportation for out-of-district students has been requested and filed."

County	School	Regular Tuition	ESY Tuition	ESY Dates	ID# - State	H.S	Class/Prog
Morris	Pequannock Township Board of Education	\$29,289	\$3,254.20	7/8/2019-8/2/2019	4272916671	x	Life Skills Program (LLD)

B. PERSONNEL

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

JG TH JK JN RS DS FA

1. LPMS BUILDING SUBSTITUTE, FALCONE-PIRO
RESOLUTION 000-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Lucia Falcone-Piro, placement by Insight Workforce Solutions, for the building substitute position at the Lincoln Park Middle School, effective October 7, 2019 through June 30, 2020."
2. LONGEVITY STIPEND, GAFFNEY
RESOLUTION 000-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Christopher Gaffney for a longevity stipend of \$500.00 for completing 20 years of service, effective October 15, 2019."
3. BREAKFAST PROGRAM MONITORS, 2019-2020
RESOLUTION 000-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Teresa Chen and Amanda Saunders, Breakfast Program Monitors (STFS-01-MS, STFS-02-MS), Lincoln Park Middle School, for 2.5 hours per week, at an annual stipend of \$1,730 each, effective during the 2019-2020 school year."
4. HOME INSTRUCTORS: 2019-2020
RESOLUTION 000-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following teachers as Home Instructors, at the approved home instructor rate of pay, as called, for the 2019-2020 school year: Donna Ahman, Lindsay Hessenius, Carolyn Kerwin, Danielle Koldyk, Susan Panek and Lucy Schurman."

5. **STUDENT SHADOW, DAVIS**
RESOLUTION 000-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Kathleen Davis, Student Shadow (SA-24-MS), Lincoln Park Middle School, for up to 25 hours per week, at a rate of \$15.00 per hour, no benefits, not to exceed \$13,725.00 per annum, account #11.000.217.100.03, effective September 23, 2019 through June 30, 2020."
6. **STUDENT SHADOW, LAUREANO**
RESOLUTION 000-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Chisa Laureano, Student Shadow (SA-21-MS), Lincoln Park Middle School, for up to 25 hours per week, at a rate of \$15.00 per hour, no benefits, not to exceed \$13,725.00 per annum, account #11.000.217.100.03, effective on September 24, 2019 through June 30, 2020."

C. FINANCE

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

JG TH JK JN RS DS FA

1. **PAYROLL AND GENERAL ACCOUNTS BILLS LIST**
RESOLUTION 000-2019 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the Finance Committee:"

FY19 Accounts Payable	DATED	AMOUNT
BILLS LIST FUND 10	9/24/19	\$186.59

BILLS DESCRIPTION – FY20	DATED	AMOUNT
BILLS LIST FUND 10	9/24/19	\$ 75,409.01
BILLS LIST FUND 20	9/24/19	\$ 4,319.72
BILLS LIST FUND 60	9/24/19	\$ 17,956.50
TOTAL		\$ 97,685.23

2. **BOARD SECRETARY'S REPORT, JULY, 2019**
*RESOLUTION 000-2019 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the preliminary July, 2019 Board Secretary's Report."
3. **TREASURER'S REPORT, JULY, 2019**
*RESOLUTION 000-2019 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the Treasurer's Report for July, 2019."
4. **CERTIFICATION, JULY, 2019**
RESOLUTION 000-2019 "Pursuant to N.J.A.C. 6:20-2A 10(e), the Board Secretary does certify that the Board Secretary's Report for July, 2019 does not reflect over-expenditures in any account based on the appropriation balances reflected in the report and on the advice of district officials."

Board Secretary

5. DISPOSAL OF EQUIPMENT

*RESOLUTION 000-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education authorizes the disposal of equipment, as per the attached list, that has been identified as being either obsolete or damaged."

D. USE OF FACILITIES

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

JG TH JK JN RS DS FA

1. USE OF FACILITIES

RESOLUTION 000-2019 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	<i>Group/ Organization</i>	<i>School</i>	<i>Location</i>	<i>Day</i>	<i>Date(s)</i>	<i>Time</i>	<i>Rental Fee</i>
<i>A</i>	Borough of Lincoln Park Recreation	<i>LPMS</i>	<i>Parking Lot</i>	Saturday/ Sunday	9/28/19, raindate 9/29/19	6PM-11PM	<i>N/A</i>
<i>B</i>	LPS PTO Meeting	<i>LPES</i>	<i>Cafeteria</i>	Wednesday	9/18/19	6:45PM- 8:15PM	<i>N/A</i>
<i>C</i>	LPS PTO Meeting Childcare	<i>LPES</i>	<i>Library</i>	Wednesday	9/18/19	6:45PM- 8:15PM	<i>N/A</i>
<i>D</i>	LP PAL Football Practice	<i>Chapel Hill Field</i>	<i>Field</i>		9/23-11/16	5:30PM- 8:30PM	<i>N/A</i>
<i>E</i>	LPS PTO LPES Walk-A-Thon	<i>LPES</i>	<i>Parking Lot and Field</i>	Friday	10/4 (raindate 10/11)	8:45AM- 12:00PM	<i>N/A</i>
<i>F</i>	LPS PTO LPMS Book Fair	<i>LPMS</i>	<i>Library</i>	Monday-Friday	10/21-10/25	8:00AM- 3:00PM 6:00PM- 8:00PM	<i>N/A</i>
<i>G</i>	LPS PTO LPMS 5 th and 6 th Grade Halloween Party	<i>LPMS</i>	<i>All Purpose Room</i>	Friday	10/25/19	1:30PM- 5:30PM	<i>N/A</i>
<i>H</i>	Girl Scout Troop 98014	<i>LPES</i>	<i>All Purpose Room</i>	Monday	10/7, 10/21, 11/4, 11/18, 12/2, 12/16, 1/6, 1/20, 2/3, 2/17, 3/9, 3/23, 4/6, 4/20, 5/4, 5/18, 6/1 and 6/15	6:00PM- 7:30PM	<i>N/A</i>
<i>I</i>	Girl Scout Troop 98013	<i>LPMS</i>	<i>Art Room</i>	Friday	10/4/19	6:00PM- 7:00PM	<i>N/A</i>

12. Board Discussion

13. Executive Session

1. Motion by Trustee_____, seconded by Trustee_____

To enter into executive session at_____P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

- A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. _____

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee _____, seconded by Trustee _____

To return from executive session at _____ P.M.

14. Second Public Recognition Regarding School Related Matters

1. Motion by Trustee _____, seconded by Trustee _____ opened at _____ P.M.

2. Motion by Trustee _____, seconded by Trustee _____ closed at _____ P.M.

15. Adjournment

JG TH JK JN RS DS FA

1. Motion by Trustee _____, seconded by Trustee _____

To adjourn the meeting at _____ P.M.