

LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
REGULAR MEETING MINUTES
6:30 PM, LINCOLN PARK MIDDLE SCHOOL
November 19, 2019
District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectation that all students will achieve the New Jersey Student Learning Standards at all grade levels.

President Avena called the meeting to order at 6:32 p.m., and he led the Board in the Pledge of Allegiance to the flag. He then read the following statement into the record:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Borough Clerk.

MEMBERS PRESENT: Mr. Avena, Mr. Gibbons, Mr. Henches, Mr. Kaufman, and Ms. Stoel

MEMBERS ABSENT: Ms. Nagle and Mr. Stager

ADMINISTRATION: Mr. James Grube, Superintendent and Mrs. Nicole Schoening, Business Administrator/
Board Secretary

OTHERS PRESENT: 2 members of the public

MINUTES

Trustee Gibbons, seconded by Trustee Stoel, moved to approve the minutes of the regular meeting of the Board of Education on November 5, 2019. The minutes were approved by a roll call vote: 5-0-0.

A roll call vote was taken for the Minutes.

YEA: Mr. Avena, Mr. Gibbons, Mr. Henches, Mr. Kaufman, and Ms. Stoel

NAY: None

ABSTAINED: None

The motion carried: 5-0-0

PRESENTATION

President Avena stated that there will be no student council update this evening and the presentation on the Pequannock Academy Programs will be moved to later in the agenda.

SUPERINTENDENT'S REPORT

- Changes to the Agenda- Mr. Grube commented that there was one change in the Finance section, a bills list number changed.
- HIB Report – There was one report and it did not meet the standards and no discipline was given.
- Suspension Report- One in school suspension at Middle School, resulting from a vaping incident.
- The October enrollment report is in the board folder.
- Executive County Superintendent, Dr. Allen-McMillian will be visiting the district this Friday.
- School will be closed Thursday and Friday for Thanksgiving.

BUSINESS ADMINISTRATOR'S REPORT

Elementary School Drills:

No Drills to Report

Middle School Drills:

Bus Evacuation Drill- 10/28/19

Fire Drill- 11/15/19

Mrs. Schoening stated that three new board members were elected to the Board of Education on November 5, 2019. She commented that one new member, Mr. Antonetti, is in attendance tonight and welcomed him to the Board.

COMMITTEE REPORTS

Curriculum / Personnel (Todd Hennes)

- No meeting, no report.

MCSBA (Rob Stager)

- No report.

Finance / Facilities (Frank Avena)

- No report. Meeting was rescheduled.

Negotiations (Jack Gibbons)

- No meeting, no report. President Avena asked if we should reach out to the LPEA and Mr. Grube responded that he will contact them. We will look to set up a meeting at the beginning of the new year.

Lincoln Park / Pequannock Shared Services (Frank Avena)

- No meeting, no report.

Policy / Public Relations (Todd Hennes)

- No meeting, no report.

MCESC (Todd Hennes)

- No meeting, no report.

NJSBA (Josh Kaufman)

- No meeting, no report.

Boonton High School Representative/High School (Rob Stager)

- No report.
- Trustee Gibbons spoke about Boonton High School's football game win 59-55 against Cresskill High School.

FIRST PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

Trustee Kaufman, seconded by Trustee Gibbons, moved to open First Public Recognition at 7:44 p.m. By a voice vote, the Board approved to forgo the first public recognition, as there was no one from the public in attendance wishing to address the board.

RESOLUTIONS

ADMINISTRATION

Motion by Trustee Gibbons, seconded by Trustee Kaufman, moved Administration items #1-5.

PROFESSIONAL DAY WORKSHOP ATTENDANCE

RESOLUTION 2351-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.35 per mile is a reasonable rate; and

WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel;

THEREFORE BE IT RESOLVED, that the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
E. Brown	Decrease Attention-Getting and Tantrum Behaviors: Practical Solutions, 1/8/20	\$279	---
S. Probst	Decrease Attention-Getting and Tantrum Behaviors: Practical Solutions, 1/8/20	\$279	---
D. Winston	HIB Certification, 12/12/19	---	33
D. Winston	NJ Tiered System of Supports Certification Training, 1/23/20	---	33
A. Brown	Verification Workshop, 11/20/19	---	97

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."

HIB REPORT, November 2019

* RESOLUTION 2352-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education recognizes and approves the Harassment, Intimidation and Bullying report as of November 15, 2019, as summarized:

	<u>LPES</u>	<u>LPMS</u>
Incidents Reported	1	0
Confirmed HIB	0	0

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the remedial and disciplinary action taken by the building principals."

PARTICIPATION IN HEALTH GRANT

RESOLUTION 2353-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the participation with the Lincoln Park Borough in a grant from the New Jersey Healthy Communities Network, in the amount of \$20,000, for a climbing wall at the Lincoln Park Elementary School, yoga mats, two interactive projection displays, and the provision of a summer breakfast/lunch program for children.

BE IT FURTHER RESOLVED, that the Lincoln Park Health Department will oversee the submission of the grant application and the administration of the summer breakfast/lunch program if the grant is received."

FIELD TRIP

RESOLUTION 2354-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following field trip in the amount of \$295.00, account #11.000.270.512.07:

<u>Date</u>	<u>Participants</u>	<u>Destination</u>
12/2019	Selected students from the Climate Team and Select Choir (Gr. 6-8)	Renaissance at Lincoln Park, NJ

HOME INSTRUCTION: 2019-2020

RESOLUTION 2355-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the provision of home instruction services for student State ID #1478650402 – Lincoln Park, to be provided by a District approved instructor, at a rate of \$37.00 per hour, for up to 10 hours per week, account #11.150.100.320.03, effective October 7, 2019, per the Boonton Child Study Team and the Boonton Board agenda dated October 28, 2019."

A roll call vote was taken for Administration.

YEA: Mr. Gibbons, Mr. Henches, Mr. Kaufman, Ms. Stoel, Mr. Avena

NEA: None

ABSTAINED: None

The motion carried 5-0-0

PERSONNEL

Motion by Trustee Kaufman, seconded by Trustee Gibbons, moved Personnel items #1-6.

LONGEVITY, MONTELEONE

RESOLUTION 2356-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Cherie Monteleone for a longevity stipend of \$2,000.00 for completing 25 years of service, effective December 1, 2019."

LONGEVITY, NILSSON

RESOLUTION 2357-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Donna Nilsson for a longevity stipend of \$1,000.00 for completing 15 years of service, effective December 1, 2019."

MATERNITY LEAVE, EMPLOYEE #001330

RESOLUTION 2358-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Employee, ID #001330, for maternity leave beginning February 18, 2020 through February 20, 2020 as personal days, February 21, 2020 through March 16, 2020 as sick days, and March 17, 2020 through April 30, 2020 under the Family Medical Leave Act, unpaid with benefits, returning to work May 1, 2020."

MATERNITY LEAVE, EMPLOYEE #001657

RESOLUTION 2359-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Employee, ID #001657, for maternity leave beginning December 2, 2019 through February 28, 2020 under the Family Medical Leave Act, unpaid with benefits, returning to work March 2, 2020."

STUDENT SHADOW, ABUHADBA

RESOLUTION 2360-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Hadiel Abuhadba, Student Shadow (SA30-ES), Lincoln Park Elementary School, for up to 25 hours per week, at a rate of \$15.00 per hour, no benefits, not to exceed \$13,725.00 per annum, account #11.000.217.100.03, effective November 18, 2019 through June 30, 2020."

MENTORSHIP

RESOLUTION 2361-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following teacher to mentor the following first year teacher:

<u>First Year Teacher</u>	<u>Mentor</u>	<u>Effective Date</u>
Kimberly Casillo	Jaclyn Deady	November 27, 2019"

A roll call vote was taken for Personnel.

YEA: Mr.Gibbons, Mr. Henches, Mr. Kaufman, Ms. Stoel, Mr. Avena

NEA: None

ABSTAINED: None

The motion carried 5-0-0

FINANCE AND FACILITIES

Motion by Trustee Henches, seconded by Trustee Kaufman, moved Finance item #1 and Facilities item #1, as amended.

PAYROLL AND GENERAL ACCOUNTS BILLS LIST

RESOLUTION 2362-2019 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the Finance Committee."

BILLS DESCRIPTION	DATED	AMOUNT
PAYROLL GENERAL	11/15/19	\$263,064.85
STATE SHARE FICA	11/15/19	\$ 24,712.63
BOARD SHARE FICA	11/15/19	\$ 6,905.52
TOTAL		\$ 294,682.89

BILLS DESCRIPTION – FY20	DATED	AMOUNT
BILLS LIST FUND 10	11/15/19	\$ 884,095.64
BILLS LIST FUND 20	11/15/19	\$ 27,794.84
BILLS LIST FUND 60	11/15/19	\$ 16,133.29
TOTAL		\$ 928,023.77

USE OF FACILITIES

RESOLUTION 2363-2019 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	<i>Group/ Organization</i>	<i>Purpose</i>	<i>School</i>	<i>Location</i>	<i>Day</i>	<i>Date(s)</i>	<i>Time</i>	<i>Rental Fee</i>
A	LPS PTO	<i>Snow Much Fun Event</i>	<i>LPES</i>	<i>Gym and Cafeteria</i>	Friday	December 6, 2019	5:00PM- 9:00PM	<i>N/A</i>

A roll call vote was taken for Finance and Facilities.

YEA: Mr.Henches, Mr. Kaufman, Mr. Gibbons, Ms. Stoel, Mr. Avena

NEA: None

ABSTAINED: None

The motion carried 5-0-0

BOARD DISCUSSION

- Mr. Kaufman questioned why so many cars are parked on the field at Chapel Hill School. Mr. Grube responded that the Chapel Hill staff have been parking in the Borough parking lot, but due to construction in the Borough's lot, there is no longer enough space to park the cars. While construction is going on they will be using the field to park. Chapel Hill is looking into adding more parking at the school, which will require board approval. Conversation ensued amongst the Board.
- Trustee Gibbons commented that the Mountain Lakes Board passed a resolution that they will no longer host the BioChemistry Academy for MCVT. Mr. Grube indicated he did receive a letter from MCVT on the issue and shared it with the LPMS guidance counselor. The BioChemistry Academy will be housed at the MCVT campus.
- Trustee Henches spoke about tomorrow's presentation by Police Officer Gamsby on Vaping for 7th and 8th grade students and separately for the younger students. Trustee Henches asked if the district still has the Stop it App. Mr. Grube responded yes and discussed a few examples such as a student seeing another student vaping or being bullied, they can report it through this app anonymously.

RECESS

A motion by Trustee Kaufman, seconded by Trustee Stoel, to take a recess at 7:02 p.m., By voice vote the Board approved to take a recess.

RECONVENE

A motion by Trustee Kaufman, seconded by Trustee Henches, moved to reconvene at 7:39 p.m. By voice vote the Board approved to reconvene.

PRESENTATION

- Pequannock Academy Program- Mr. Portias, Superintendent of Pequannock High School, made a presentation on the various academy programs offered at Pequannock High School: Allied Health, Stem, Teaching and Learning Academy and Aviation Academy for the 2020-2021 school year.
- After the presentation, a discussion ensued amongst the Board regarding the new Aviation Academy:
 - Trustee Henches asked what happens after graduation - Mr. Portias responded that they are looking for an affiliation with a university.

- President Avena asked what are the numbers to make the program feasible - Mr. Portias responded that he is confident that the program will grow and that they are opening up the program with Lincoln Park and Bloomingdale and looking to work with MCVT.
- Mr. Grube and President Avena thanked Mr. Portias for his presentation.

SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

Trustee Hennes, seconded by Trustee Kaufman, moved to open Second Public Recognition at 8:09 p.m. By a voice vote, the Board approved to forgo the first public recognition, as there was no one from the public in attendance wishing to address the board.

Adjournment

Trustee Gibbons, seconded by Trustee Hennes, moved for the Board:

To adjourn the meeting at 8:09 p.m.

Respectfully submitted,

Nicole Schoening, CPA, SFO
Business Administrator/Board Secretary