

**LINCOLN PARK PUBLIC SCHOOLS**  
LINCOLN PARK, NEW JERSEY  
**MINUTES**  
**REGULAR MEETING**  
6:30 PM, LINCOLN PARK MIDDLE SCHOOL  
**February 4, 2020**  
**District Mission Statement**

*The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectation that all students will achieve the New Jersey Student Learning Standards at all grade levels.*

President Avena called the meeting to order at 6:35 p.m., and he led the Board in the Pledge of Allegiance to the flag. He then read the following statement into the record:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Borough Clerk.

MEMBERS PRESENT: Mr. Antonetti, Mr. Avena, Mr. Henches (arrived at 6:55), Mr. Kaufman, Mr. Raffa, Ms. Nagle

MEMBERS ABSENT: Ms. Vucenovic

ADMINISTRATION: Mr. James Grube, Superintendent and Mrs. Nicole Schoening, Business Administrator/  
Board Secretary

OTHERS PRESENT: No members of the public present

**MINUTES**

Trustee Raffa, seconded by Trustee Kaufman, moved to approve the minutes of the regular meeting, and executive session of the Board of Education on January 21, 2020. The minutes were approved by a roll call vote: 5-0-0.

A roll call vote was taken for the Minutes.

YEA: Mr. Avena, Mr. Antonetti, Mr. Kaufman, Ms. Nagle, Mr. Raffa

NAY: None

ABSTAINED: None

The motion carried 5-0-0

**PRESENTATIONS**

None

**SUPERINTENDENT'S REPORT**

- Changes to the Agenda- Mr. Grube stated there will be an executive session to give the board an update on some legal items
- HIB Report- Mr. Grube asked the Board to add an additional HIB item to resolution #2. He stated that both issues involved teasing at the elementary school and did not meet the standards of HIB.
- Suspension Report-One in school suspension was given to an 8<sup>th</sup> grade student for using another student's email account to say disrespect things about a teacher. The second incident dealt with an 8<sup>th</sup> grade student posting disrespectful things about a teacher, One In school suspension and one out of school suspension were given.
- Mr. Grube announced that Boonton High School will be making a presentation at the February 18, 2020 board meeting regarding new academy programs that will be up and running September 2020. After the

presentation, the board will need to discuss two of the academies and how they compare to Pequannock's Academies.

- Mr. Grube stated that he is recommending option #3 of the 20-21 calendar. Boonton is still developing their calendar, but right now it looks like the last day of school will not be in conflict. He also compared it to MCVT's proposed calendar and they are proposing to open the same as we are and their last day of school would be one day after ours.
- Mr. Grube commented on the two resolutions dealing with Lincoln Park's participation with grants and outside organizations on tonight's agenda.
  - One will be accepting a two-year grant in the amount of \$20,000 in partnership with the Borough of Lincoln Park's Health Department
    - LPES Climbing Wall
    - Yoga Mats
    - Sensory Path Materials
  - The second will be training in the Screening, Brief, Intervention, and Referral to Treatment (SBIRT) Program. This is in partnership with the Morris County Prevention is Key (MCPIK)

### **BUSINESS ADMINISTRATOR'S REPORT**

- Ms. Schoening commented on the following:
  - 20-21 budget development continues
  - Cablevision/Lightpath fiber project should be completed by the end of February
  - Middle School parking lot project- construction drawings are being completed and still on target to go out to bid by the end of February

#### Elementary School:

Hazardous Weather Drill- 1/10/2020

Fire Drill- 1/23/2020

#### Middle School:

No Drills to Report

### **COMMITTEE REPORTS**

#### Curriculum / Personnel, Todd Hennes

- No meeting, no report. Mr. Grube asked Mr. Hennes to meet after the board meeting to discuss future meeting dates.

#### MCSBA, Patrick Antonetti

- No meeting, no report. Meeting is scheduled for next week.

#### Finance Facilities, Frank Avena

- Meeting tonight - discussed the following:
  - 20-21 budget
  - delays with the A41/A42
  - options to lower the cost for transportation for student attending the Pequannock academy program
  - Middle school parking lot project – finalizing drawings to address draining issues
  - Telephone system update – Mr. Avena deferred to Ms. Schoening and Mr. Grube who added that they reviewed several proposals and is going to be making a recommendation shortly. In addition, the district became aware of State funding for Alyssa's Law in the amount of approximately \$46,000 to use towards safety and security projects. The application will be open in April and due in May.

#### Negotiations, Frank Avena

- No meeting, no report. Meeting is scheduled for February 11, 2020 at 5:30 p.m.

#### Lincoln Park/Pequannock/Montville Shared Services, Todd Hennes

- No meeting, no report.

#### Policy/Publication Relations, Joshua Kaufman

- No meeting, no report.

MCESC, Patrick Antonetti

- No meeting, no report.

NJSBA, Frank Raffa

- No meeting, no report.

Boonton High School Representative / High School, Sandra Vucenovic

- Mrs. Vucenovic provided her report to Mr. Grube in her absence:
  - Boonton recognized their football team for a successful season
  - Presentation on the before and after program
  - J. Klebitz, BHS principal, presented the mini medical program with Rutgers
  - Vaping presentation by Officer Scott Gamsby
  - HS committee met last Thursday
    - Gateway update – in the process of notifying Lincoln Park students are eligible for the program. There are 33 enrolled and 19 are from Lincoln Park.
    - Avid update – 23 students
    - 200 Club scholarship was discussed as was community service hours for volunteer firemen - EMS
    - Brief presentation for the 4 new academy programs for 20-21
    - 5 potential dates for next 5 committee meetings, first being March 26th

**FIRST PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS**

Trustee Kaufman, seconded by Trustee Raffa, moved to open First Public Recognition at 7:00 p.m.

By a voice vote, the Board approved to forgo the first public recognition at 7:00 p.m., as there was no one from the public wishing to address the Board.

**RESOLUTIONS**

**ADMINISTRATION**

Trustee Kaufman, seconded by Trustee Henches, moved to consider resolutions #1-7 on Administration, with #2 as amended.

**PROFESSIONAL DAY WORKSHOP ATTENDANCE**

RESOLUTION 2441-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.35 per mile is a reasonable rate; and

WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel;

THEREFORE BE IT RESOLVED, that the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
D. Morgenroth	NJAMLE 2020 Conference, 3/13/20	\$99	---
A. Pohlman	Using Visible Learning to Maximize Student Success, 3/18/20	\$279	---
K. Davidson	Using Visible Learning to Maximize Student Success, 3/18/20	\$279	---
M. Meyer	NJHCN Grantee Kickoff, 2/13/20	---	136
N. Schoening	NJASBO Updating Your Long Range Facility Plan, 2/19/20	---	139

\* for post approval

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."

HIB REPORT, JANUARY 2020

\* RESOLUTION 2442-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education recognizes and approves the Harassment, Intimidation and Bullying report as of January 17, 2020, as summarized:

	<u>LPES</u>	<u>LPMS</u>
Incidents Reported	2	0
Confirmed HIB	0	0

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the remedial and disciplinary action taken by the building principals."

LPES FIELD TRIPS

RESOLUTION 2443-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following field trips at no expense to the Board of Education:

Date	Participants	Destination
June, 2020	1 <sup>st</sup> Grade Class	Paper Mill Playhouse, Millburn, NJ
May, 2020	2 <sup>nd</sup> Grade Class	Alstede Farms, Chester, NJ
May, 2020	3 <sup>rd</sup> Grade Class	Rizzo's Wildlife World, Flanders, NJ
May, 2020	4 <sup>th</sup> Grade Class	Liberty Science Center, Jersey City, NJ

SBIRT PROGRAM

RESOLUTION 2444-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves district participation in the Screening, Brief, Intervention, and Referral to Treatment (SBIRT) Program during the 2019-2020 school year; and BE IT FURTHER RESOLVED, that training for the program will be provided by Morris County Prevention Is Key (MCPIK) at no cost to the district; and BE IT FURTHER RESOLVED, that the district will receive a stipend in the amount of \$2,000 for its participation in the program."

LPES SUMMER SCIENCE PROGRAM

RESOLUTION 2445-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Camp Invention, a nonprofit program of the National Inventors Hall of Fame, to take place at the Lincoln Park Elementary School at no expense to the Board of Education, effective August 3, 2020 through August 7, 2020."

SUBSTITUTE TEACHER FOR ESL PROGRAM: 2019-2020

RESOLUTION 2446-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Lauren Reilly as an additional substitute teacher for the ESL After School Program, as needed, at the rate of \$35.00 per hour, account #20.260.100.100.00, effective February 4, 2020 through June 18, 2020."

OUT OF DISTRICT PLACEMENT/ESY 2019 AND 2019-2020

RESOLUTION 2447-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following out-of-district placement and tuition for the 2019-2020 school year and ESY. Transportation for out-of-district students has been requested and filed."

County	School	ESY Tuition	ESY Dates	ID# - State	H.S	Class/Prog
Morris	Pequannock Township Board of Education	<del>\$3,254.20</del> \$2,928.90	7/8/2019- 8/2/2019	4272916671	x	Life Skills Program (LLD)

A roll call vote was taken for Administration, items #1-7:

YEA: Mr. Avena, Mr. Antonetti, Mr. Henches, Mr. Kaufman, Ms. Nagle, Mr. Raffa

NAY: None

ABSTAINED: None

The motion carried 6-0-0

**PERSONNEL**

Trustee Henches, seconded by Trustee Kaufman, moved to consider resolutions #1-7 on Personnel.

**MEDICAL LEAVE, ID #0175**

RESOLUTION 2448-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Employee, ID #0175, for medical leave beginning January 2, 2020 through March 13, 2020 as sick days, returning to work on March 16, 2020."

**TEMPORARY CHANGE OF ASSIGNMENT, TURCO**

RESOLUTION 2449-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Nunzio Turco for a temporary change of assignment to Custodian (25-04-66/abn), under the same terms of his current employment contract, without the stipend for Head Custodian, effective February 3, 2020 through March 31, 2020."

**HEAD CUSTODIAN LEAVE REPLACEMENT, CARDONA**

RESOLUTION 2450-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education appoints Reinaldo Cardona as Head Custodian (25-04-66/abq), Leave Replacement, Lincoln Park Elementary School, at a prorated annual stipend of \$1,350.00, account #11.000.262.100.06, effective February 3, 2020 through March 31, 2020."

**SPECIAL EDUCATION TEACHER LEAVE REPLACEMENT, SHAWAH**

RESOLUTION 2451-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Rose Lynn Shawah, placement by Insight Workforce Solutions, for the Special Education Teacher Leave Replacement (30-07-36/adn) position at the Lincoln Park Middle School, effective during the 2019-2020 school year."

**LEAVE REPLACEMENT, BERTOCCI**

RESOLUTION 2452-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Catherine Bertocci, placement by Insight Workforce Solutions, for the Leave Replacement position for Employee ID #1412, effective during the 2019-2020 school year."

**MENTORSHIPS**

RESOLUTION 2453-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following teachers to mentor the following first year teachers:

<u>First Year Teacher</u>	<u>Mentor</u>	<u>Effective Date</u>
Lina Abuhadba	Carolyn Kerwin	February 18, 2020
Zachary Jones	Danielle Koldyk	February 3, 2020
Erick Velasquez (Insight Employee)	Ryan Kelly	February 3, 2020

BE IT FURTHER RESOLVED, that all mentoring fees for Mr. Velasquez will be overseen by Insight Workforce Solutions.”

HOME INSTRUCTOR, ELLIOT

RESOLUTION 2454-2020 “RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Taylor Elliot to be added to the district’s list of Home Instructors, at the approved home instructor rate of pay, as called, for the 2019-2020 school year.”

A roll call vote was taken for Personnel, items #1-7:

YEA: Mr. Avena, Mr. Antonetti, Mr. Henches, Mr. Kaufman, Ms. Nagle, Mr. Raffa

NAY: None

ABSTAINED: None

The motion carried 6-0-0

### **FINANCE AND FACILITIES**

Trustee Nagle, seconded by Trustee Kaufman, moved to consider resolutions #1-7 on Finance and Facilities item#1.

#### **PAYROLL AND GENERAL ACCOUNTS BILLS LIST**

RESOLUTION 2455-2020 “RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the Finance Committee.”

<b>BILLS DESCRIPTION</b>	<b>DATED</b>	<b>AMOUNT</b>
PAYROLL GENERAL	1/31/2020	\$261,386.85
STATE SHARE FICA	1/31/2020	\$ 25,110.61
BOARD SHARE FICA	1/31/2020	\$ 7,192.30
<b>TOTAL</b>		<b>\$ 293,689.76</b>
<b>BILLS DESCRIPTION – FY20</b>	<b>DATED</b>	<b>AMOUNT</b>
BILLS LIST FUND 10	2/4/2020	\$ 894,498.80
BILLS LIST FUND 20	2/4/2020	\$ 8,568.81
BILLS LIST FUND 60	2/4/2020	\$ 1,253.30
BILLS LIST FUND 70	2/4/2020	\$ 1,382.00
<b>TOTAL</b>		<b>\$ 905,702.91</b>

#### **BOARD SECRETARY’S REPORT, DECEMBER, 2019**

\*RESOLUTION 2456-2020 “RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the December, 2019 Board Secretary’s Report.”

#### **TREASURER’S REPORT, DECEMBER, 2019**

\*RESOLUTION 2457-2020 “RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the Treasurer’s Report for December, 2019.”

#### **MONTHLY TRANSFER REPORT, DECEMBER, 2019**

\*RESOLUTION 2458-2020 “RESOLVED, that the Lincoln Park Board of Education approves and affixes to the minutes of this meeting the monthly transfer report for December, 2019 in compliance with N.J.A.C. 6A:23A-13.3(e).”

#### **CERTIFICATION, DECEMBER, 2019**

RESOLUTION 2459-2020 "Pursuant to N.J.A.C. 6:20-2A 10(e), the Board Secretary does certify that the Board Secretary's Report for December, 2019 does not reflect over-expenditures in any account based on the appropriation balances reflected in the report and on the advice of district officials."

\_\_\_\_\_  
Board Secretary

**HEALTH GRANT ACCEPTANCE**

RESOLUTION 2460-2020 "RESOLVED, that the Lincoln Park Board of Education accepts the grant from the New Jersey Healthy Communities Network in the amount of \$20,000, to be received over a two year period."

**DISPOSAL OF EQUIPMENT**

RESOLUTION 2461-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the disposal of the following items:  
Wheelchair, Bar Code 00590  
Scale, Bar Code 00589"

**USE OF FACILITIES**

RESOLUTION 2462-2020 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	<i>Group/ Organization</i>	<i>Purpose</i>	<i>School</i>	<i>Location</i>	<i>Day</i>	<i>Date(s)</i>	<i>Time</i>	<i>Rental Fee</i>
<i>A</i>	National Inventors Hall of Fame, Inc.	<i>Camp Invention</i>	<i>LPES</i>	<i>Gym, Cafeteria , Rooms 111,118 and 120</i>	Monday – Friday	August 3 <sup>rd</sup> - August 7th	8:00AM- 3:45PM	<b>N/A</b>

A roll call vote was taken for Finance, items #1-7 and Facilities item #1:

YEA: Mr. Avena, Mr. Antonetti, Mr. Henches, Mr. Kaufman, Ms. Nagle, Mr. Raffa

NAY: None

ABSTAINED: None

The motion carried 6-0-0

**BOARD DISCUSSION**

- Mr. Raffa commented on the transportation issue discussed by Mr. Avena during his report of the Finance/Facilities committee meeting. He asked if it was possible for the custodians to drive a bus in the am and pm. Mr. Grube responded on the logistics that would need to happen. Consensus amongst the board was that the best option would be to partner with another district.
- Ms. Nagle asked about the construction of a bathroom at Lanes Field. Mr. Grube gave a brief history of the subject and discussion ensued.

**EXECUTIVE SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. Potential Legal Matters

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

Trustee Kaufman, second by Trustee Hennes, moved that the Board go into Executive Session at 7:20 p.m. The motion was approved by voice vote.

**RECONVENE**

The Board reconvened at 7:32 p.m. with no members of the public in attendance.

**SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS**

Trustee Raffa, seconded by Trustee Nagle, moved to open Second Public Recognition at 7:32 p.m. By a voice vote, the Board approved to forgo the second public recognition at 7:32 p.m., as there was no one from the public wishing to address the Board.

**Adjournment**

Trustee Kaufman, seconded by Trustee Raffa, moved for the Board:

To adjourn the meeting at 7:32p.m.

Respectfully submitted,

Nicole Schoening, CPA, SFO  
Business Administrator/Board Secretary