

LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
MINUTES
REGULAR MEETING
6:30 PM, LINCOLN PARK MIDDLE SCHOOL
FEBRUARY 18, 2020
District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectation that all students will achieve the New Jersey Student Learning Standards at all grade levels.

President Avena called the meeting to order at 6:31 p.m., and he led the Board in the Pledge of Allegiance to the flag. He then read the following statement into the record:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Borough Clerk.

MEMBERS PRESENT: Mr. Avena, Mr. Henches, Mr. Kaufman, Mr. Raffa, Ms. Vucenovic

MEMBERS ABSENT: Mr. Antonetti and Ms. Nagle

ADMINISTRATION: Mr. James Grube, Superintendent, Mrs. Nicole Schoening, Business Administrator/ Board Secretary

OTHERS PRESENT: 25 members of the public

MINUTES

Trustee Kaufman, seconded by Trustee Raffa, moved to approve the minutes of the regular meeting, and executive session of the Board of Education on February 4, 2020. The minutes were approved by a roll call vote: 5-0-0.

A roll call vote was taken for the Minutes.

YEA: Mr. Avena, Mr. Henches, Mr. Kaufman, Mr. Raffa, Ms. Vucenovic

NAY: None

ABSTAINED: None

The motion carried 5-0-0

PRESENTATIONS

- Student Council Update- None.
- BHS Academy Program- Mr. Grube introduced the administration from Boonton High School: Robert Presuto, Superintendent, Judy Sorochnyskyj, Supervisor of Curriculum and Instruction, Jason Klebez, BHS Principal, Rebecca Kipp-Newbold, Supervisor of Instruction, Humanities, and Louis Castano, Supervisor of Instruction, STEM. Ms. Sorochnyskyj gave a presentation on the four new Academies BHS will be offering their students starting in the 2020-21 school year. The Academies being offered are Business Academy, Criminal Justice Academy, STEM Academy, and Teaching and Learning Academy. Mr. Presuto said all applications can be found online.

SUPERINTENDENT'S REPORT

- Changes to the Agenda- Administrative item #3 should read to be paid from the MS student activities account. Administrative item #4, school calendar, should show a ½ day session on Friday, September 4th.
- HIB Report- One reported case from the LPES found not to meet the standard of HIB.
- Suspension Report- No suspensions from the last report.
- Enrollment- The January report is in the board folder.
- Mr. Grube provided the board with a mid-year progress report on the district goals as of February.

BUSINESS ADMINISTRATOR'S REPORT

Elementary School:
No Drills to Report

Middle School:
Lock Down Drill- 2/7/2020

Mrs. Schoening commented that the Finance Committee continues to work on the 20-21 budget. State aid notification will be received 48 hours after the Governor's Address on February 25, 2020. Progress continues on with the LPMS parking lot project as well as the telephone replacement project both utilizing capital reserve funds to fund them. She also stated that she received responses from two firms regarding the RFQ, Request for Qualifications, for an Insurance Broker. The Finance Committee reviewed both proposals and will be making a recommendation in the near future.

COMMITTEE REPORTS

Curriculum / Personnel, Todd Hennes

- A meeting will be held immediately after the board meeting.

MCSBA, Patrick Antonetti

- No meeting, no report.

Finance Facilities, Frank Avena

- A meeting was held before the board meeting and Mrs. Schoening provided a summary earlier.

Negotiations, Frank Avena

- Met last week and a meeting is scheduled for Thursday, March 5th.

Lincoln Park/Pequannock/Montville Shared Services, Todd Hennes

- No meeting, no report.

Policy/Publication Relations, Joshua Kaufman

- No meeting, no report.

MCESC, Patrick Antonetti

- Mr. Antonetti provided an update via email. MCESC approved a program in collaboration with College of St. Elizabeth offering degrees and certifications in special education and ABA. They are looking into the Project Search Program. They discussed transportation services. There is a slight increase to LP due to the price of buses and the cost of drivers and also looking to dispose of buses not in-service.

NJSBA, Frank Raffa

- No meeting, no report.

Boonton High School Representative / High School, Sandra Vucenovic

- BOE Meeting- The calendar discussion is still going on and will be finalized shortly. Tuition adjustments are still being discussed. High School fence upgrade was paid by the Elks and Booster Clubs. Several Field Trips were approved and the board discussed the possibility of purchasing a bus.

FIRST PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

Trustee Henches, seconded by Trustee Kaufman, moved to open First Public Recognition at 7:28 p.m. Mr. Rylander, parent, thanked the Board of Education for allowing his son to complete his Eagle Scout Project to improve the Fitness Center. He addressed the Board and discussed the academy program his son is attending at Pequannock High School and his hope is that his daughter currently would be given the same opportunity. Mr. Grube responded that the Board has no control over State Statue and Law, regarding send/receive school districts. If Boonton High School provides a similar or equal program, LP students would go to Boonton High School. The Board of Education will be reviewing and comparing both academy programs.

Trustee Kaufman, seconded by Trustee Raffa, moved to close First Public Recognition at 7:40 p.m.

RESOLUTIONS

ADMINISTRATION

Trustee Henches, seconded by Trustee Raffa, moved to consider resolutions #1-9, on Administration with #3 and #4 as amended.

PROFESSIONAL DAY WORKSHOP ATTENDANCE

RESOLUTION 2463-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.35 per mile is a reasonable rate; and

WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel;

THEREFORE BE IT RESOLVED, that the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
K. Florit	NJASBO Administrative Assistant Program, 5/12/20	\$100	---
A. Brown	NJASBO Administrative Assistant Program, 5/12/20	\$100	---

* for post approval

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."

HIB REPORT, FEBRUARY 2020

* RESOLUTION 2464-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education recognizes and approves the Harassment, Intimidation and Bullying report as of January 31, 2020, as summarized:

	<u>LPES</u>	<u>LPMS</u>
Incidents Reported	1	0
Confirmed HIB	0	0

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the remedial and disciplinary action taken by the building principals."

LPMS FIELD TRIPS

RESOLUTION 2465-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following field trips at no expense to the Board of Education:

Date	Participant	Destination	Cost (Paid by MS Student Activity Acct)
May, 2020	7 th Grade Class	Morris county Courthouse, Morristown, NJ	\$1,260.00

SCHOOL CALENDAR, 2020-2021

* RESOLUTION 2466-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the Lincoln Park Public Schools Calendar for the 2020-2021 school year."

SUBSTITUTE TEACHER FOR ESL PROGRAM: 2019-2020

RESOLUTION 2467-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Cynthia Roller as an additional substitute teacher for the ESL After School Program, as needed, at the rate of \$35.00 per hour, account #20.260.100.100.00, effective February 11, 2020 through June 18, 2020."

HOME INSTRUCTION: 2019-2020

RESOLUTION 2468-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the provision of home instruction services for student State ID #5522875853 - Lincoln Park, to be provided by PESI, at a rate of \$33.00 per hour, for 2 hours per day, not to exceed \$528.00, account #11.150.100.320.03, effective December 23, 2019 through January 31, 2020 per the Boonton Child Study Team."

HOME INSTRUCTION: 2019-2020

RESOLUTION 2469-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the provision of home instruction services for student State ID #6993966316 - Lincoln Park, to be provided by PESI, at a rate of \$33.00 per hour, for 2 hours per day, not to exceed \$1,848.00, account #11.150.100.320.03, effective January 15, 2020 through February 21, 2020 per the Boonton Child Study Team."

HOME INSTRUCTION: 2019-2020

RESOLUTION 2470-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the provision of home instruction services for student State ID #8131916196 - Lincoln Park, to be provided by Saint Clare's, at a rate of \$55.00 per hour, for 1 hour per day, not to exceed \$1,155.00, account #11.150.100.320.03, effective January 28, 2020 through February 25, 2020, per the Boonton Child Study Team."

HOME INSTRUCTION: 2019-2020

RESOLUTION 2471-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the provision of home instruction services for student State ID #3535746041 - Lincoln Park, to be provided by Saint Clare's, at a rate of \$55.00 per hour, for 1 hour per day, not to exceed \$1,155.00, account #11.150.100.320.03, effective January 7, 2020 through February 4, 2020."

A roll call vote was taken for Administration, items #1-9:

YEA: Mr. Avena, Mr. Henches, Mr. Kaufman, Mr. Raffa, Ms. Vucenovic

NAY: None

ABSTAINED: None

The motion carried 5-0-0

PERSONNEL, FINANCE and FACILITIES

Trustee Kaufman, seconded by Trustee Henches, moved to consider resolutions #1-4 on Personnel, resolution Finance item #1 and Facilities item #1.

REVISED MATERNITY LEAVE, EMPLOYEE #1562

RESOLUTION 2472-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Employee, ID #1562, for maternity leave beginning January 13, 2020 through February 7, 2020 as sick days, February 10, 2020 through February 11, 2020 as personal days, February 12, 2020 through June 30, 2020 as unpaid leave without benefits, September 1, 2020 through November 23, 2020 under the Family Medical Leave Act, unpaid with benefits, and November 24, 2020 through November 25, 2020 as unpaid leave, returning to work November 30, 2020."

MOVEMENT ON GUIDE, FEBRUARY 1, 2020

RESOLUTION 2473-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following staff for movement on the guide effective February 1, 2020:"

Name	Current		Move To	
	Step on Guide	Base Salary	Step on Guide	Base Salary
Danielle Zodda	Step 18, BA+30	\$78,870	Step 18, MA	\$81,870

SOCIAL STUDIES TEACHER LEAVE REPLACEMENT, LANGE

RESOLUTION 2474-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Colleen Lange, placement by Insight Workforce Solutions, for the Social Studies Teacher Leave Replacement position (30-07-39/aai) at the Lincoln Park Middle School, effective during the 2019-2020 school year."

STUDENT SHADOW, RUTAN

RESOLUTION 2475-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Valerie Rutan, Student Shadow, Lincoln Park Elementary School, for up to 25 hours per week, at a rate of \$17.00 per hour, no benefits, not to exceed \$15,555.00 per annum, account #11.000.217.100.03, effective on or about February 19, 2020 through June 30, 2020."

PAYROLL AND GENERAL ACCOUNTS BILLS LIST

RESOLUTION 2476-2020 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the Finance Committee:"

BILLS DESCRIPTION	DATED	AMOUNT
PAYROLL GENERAL	2/15/2020	\$ 262,042.47
STATE SHARE FICA	2/15/2020	\$ 25,268.25
BOARD SHARE FICA	2/15/2020	\$ 7,115.49
TOTAL		\$ 294,426.21

BILLS DESCRIPTION – FY20	DATED	AMOUNT
BILLS LIST FUND 10	2/14/2020	\$ 198,556.40
BILLS LIST FUND 20	2/14/2020	\$ 2,880.00
BILLS LIST FUND 60	2/14/2020	\$ 33,861.35
BILLS LIST FUND 70	2/14/2020	\$
TOTAL		\$ 235,297.75

USE OF FACILITIES

RESOLUTION 2477-2020 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	<i>Group/ Organization</i>	<i>Purpose</i>	<i>School</i>	<i>Location</i>	<i>Day</i>	<i>Date(s)</i>	<i>Time</i>	<i>Rental Fee</i>
<i>A</i>	Kids Club	<i>Before and After School Program</i>	<i>LPES</i>	<i>Gym and APR</i>	Monday- Friday	September 2020- June 2021	7:15 am- 9:00am 3:15pm- 6:00 pm	N/A

A roll call vote was taken for Personnel items #1-4, Finance item #1 and Facilities item #1:
YEA: Mr. Avena, Mr. Henches, Mr. Kaufman, Mr. Raffa, Ms. Vucenovic
NAY: None
ABSTAINED: None
The motion carried 5-0-0

BOARD DISCUSSION

- Mr. Avena suggested we do a comparison of the Pequannock and BHS Academy offerings. The entire Board expressed concern about how late this information is being provided. The information has not been presented to the LP students and it is already the middle of February. The students will be hearing from both the MCVT and Pequannock regarding their acceptances within the next two weeks.
- Mr. Raffa suggested we look into including ASL into the school's curriculum.

SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

Trustee Henches, seconded by Trustee Kaufman, moved to open Second Public Recognition at 7:48 p.m. By a voice vote, the Board approved to forgo the second public recognition at 7:48 p.m., as there was no one from the public wishing to address the Board.

Adjournment

Trustee Kaufman, seconded by Trustee Henches, moved for the Board:

To adjourn the meeting at 7:48 p.m.

Respectfully submitted,

Nicole Schoening, CPA, SFO
Business Administrator/Board Secretary