

LINCOLN PARK PUBLIC SCHOOLS

LINCOLN PARK, NEW JERSEY

REGULAR MEETING AGENDA

6:30 PM, VIRTUAL MEETING VIA ZOOM PLATFORM

SEPTEMBER 8, 2020

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectation that all students will achieve the New Jersey Student Learning Standards at all grade levels.

1. Call to Order

2. Pledge of Allegiance

3. Presiding Officer

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Borough Clerk.

4. Roll Call

____ Frank Avena, President
____ Joshua Kaufman, Vice President
____ Patrick Antonetti
____ Todd Henches
____ Juliana Nagle
____ Frank Raffa
____ Sandra Vucenovic

5. Executive Session

1. Motion by Trustee____, seconded by Trustee____

To enter into executive session at____ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

- A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. Legal

2. Personnel

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee_____, seconded by Trustee_____

To return from executive session at _____ P.M.

6. Approval of Minutes

Motion by Trustee_____,seconded by Trustee_____

Roll call vote

PA TH JK JN FR SV FA

1. *Recommending the approval of the minutes of a regular and the executive meeting of the Board of Education held on August 18, 2020.

7. Presentations

- District Goals Session

8. Superintendent's Report

- Changes to the Agenda

9. Business Administrator's Report

Elementary School Drills:

No Drills to Report

Middle School Drills:

No Drills to Report

10. Committee Reports

- A. Curriculum / Personnel (Todd Hennes)
- B. MCSBA (Patrick Antonetti)
- C. Finance / Facilities (Frank Avena)
- D. Negotiations (Frank Avena)
- E. Lincoln Park / Pequannock Shared Services (Todd Hennes)
- F. Policy / Public Relations (Joshua Kaufman)
- G. MCESC (Patrick Antonetti)
- H. NJSBA (Frank Raffa)
- I. Boonton High School Representative / High School (Sandra Vucenovic)

11. First Public Recognition Regarding School Related Matters

1. Motion by Trustee_____, seconded by Trustee_____, Opened at_____ P.M.
2. Motion by Trustee_____, seconded By Trustee_____, Closed at _____ P.M.

12. Resolutions

A. ADMINISTRATION

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

PA TH JK JN FR SV FA

1. PROFESSIONAL DAY WORKSHOP ATTENDANCE

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.35 per mile is a reasonable rate; and

WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel;

THEREFORE BE IT RESOLVED, that the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Registration Fee	Hotel Cost	Meals, Mileage & Incidentals	TOTAL
Frank Avena	NJSB Annual Convention 10/20-10/22/20	\$100.00	n/a	n/a	\$100.00
Joshua Kaufman	NJSB Annual Convention 10/20-10/22/20	\$100.00	n/a	n/a	\$100.00
Patrick Antonetti	NJSB Annual Convention 10/20-10/22/20	\$100.00	n/a	n/a	\$100.00
Todd Henches	NJSB Annual Convention 10/20-10/22/20	\$100.00	n/a	n/a	\$100.00
Juliana Nagle	NJSB Annual Convention 10/20-10/22/20	\$100.00	n/a	n/a	\$100.00
Frank Raffa	NJSB Annual Convention 10/20-10/22/20	\$100.00	n/a	n/a	\$100.00
Sandra Vucenovic	NJSB Annual Convention 10/20-10/22/20	\$100.00	n/a	n/a	\$100.00
James Grube	NJSB Annual Convention 10/20-10/22/20	\$100.00	n/a	n/a	\$100.00
Nicole Schoening	NJSB Annual Convention 10/20-10/22/20	\$100.00	n/a	n/a	\$100.00

2. TITLE I INFORMATION PACKET

RESOLUTION 000-2020 "WHEREAS, the Board of Education reviewed the following via an update provided to them on September 4, 2020.

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the Title I information packet which includes Right to Know Letter, Parental Involvement Policy, School Parent Compact, and Title I Program Information packet as per the ESEA submission guidelines.

BE IT FURTHER RESOLVED, that the Board of Education approves the posting of this information on the District Website."

3. ANTI-BULLYING COORDINATOR AND SPECIALIST POSITIONS

RESOLUTION 000-2020 "WHEREAS, the Harassment, Intimidation, and Bullying policy requires the appointments of an Anti-Bullying Coordinator for the district and an Anti-Bullying Specialist for each school;

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following staff for these positions for the 2020-2021 school year:

Wendy Billig – Anti-Bullying Coordinator
David Winston – Anti-Bullying Coordinator
Jaclyn Heftler – Anti-Bullying Specialist, LPES
Donna Nilsson – Anti-Bullying Specialist, LPMS
Cristina Puri – Anti-Bullying Specialist, LPMS."

4. PERMANENT SUBSTITUTE PAY RATE
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the pay rate for the Permanent Building Substitute position at \$125.00 per diem for the 2020-2021 school year."
5. ADDITIONAL SUMMER HOURS FOR SCHEDULING
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Jaclyn Heftler to work up to an additional two (2) days for schedule preparation during August, 2020, at the rate of \$300.00 per day, account #11-000-218-104-06, for a total not to exceed \$600.00."
6. TEACHER EVALUATION MODEL
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the Danielson Framework for Teaching Evaluations for 2020-2021, as approved by the District Evaluation Advisory Committee per the State's summative scoring rating as indicated below:

Breakdown of Total Score for All Teachers
85% Teacher Practice
15% SGO

BE IT FURTHER RESOLVED, that the evaluations will also follow the Danielson Domain Percentages of: Domain 1 - 15%; Domain 2 - 35%; Domain 3 – 35%; Domain 4 – 15%."
7. EVALUATION MODEL FOR DISTRICT-LEVEL ADMINISTRATORS
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the New Jersey Principal Evaluation for Professional Learning Observation Instrument for 2020-2021.
BE IT FURTHER RESOLVED, that the evaluations will be scored as indicated below:

Breakdown of Total Score for Principals/Directors/Supervisors
80% Principal Practice
10% SGO Average
10% Administrative Goals"
8. MENTORING PLAN
RESOLUTION 000-2020 "WHEREAS, the Lincoln Park Board of Education reviewed the following via an update on September 4, 2020.
BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the Lincoln Park School District Mentoring Plan;
BE IT FURTHER RESOLVED, that there will be minimal financial impact to the District for mentoring, in the area of professional development."
9. SPEECH THERAPY SERVICES: 2020-2021
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves an agreement with Miriam Skydell and Associates to provide five hours of Speech Therapy services per day, 5 days a week, for 13 weeks, at a rate of \$130.00 per hour, not to exceed \$42,250.00, account #11-000-219-320-03-000, effective September 1, 2020 through November 30, 2020.
BE IT FURTHER RESOLVED, that the Board President and the School Business Administrator are authorized to execute the agreement/contract on behalf of the Board of Education."
10. REMOVAL OF STUDENTS FROM PRESCHOOL PROGRAMS: 2020-2021
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the removal of the following students from the Preschool Programs in the Lincoln Park School District, per parental requests:

<u>3-Year Old Program:</u> B.K., as of 8/19/2020 L.B., as of 8/31/2020	<u>4-Year Old Program:</u> M.K., as of 8/19/2020 E.D., as of 8/20/2020 D.M., as of 8/25/2020 M.P., as of 8/25/2020 D.W., as of 9/1/2020"
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11. STAFF: ESY 2020

RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education rescinds the following appointment of resolution 2625-2020 which was passed on June 9, 2020 in the following form:

RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the appointment of the following staff at the indicated compensation, with amounts charged to the appropriate budget accounts per their assignment, for the 2020 Extended School Year Programs:"

Program	Start Date	End Date	Name	Position	Days	Per Diem/ Hourly	Hours	Total Amount
Physical Therapy	7/1/20	7/28/20	Ed. Services	Physical Therapist	20	\$105.00	18	\$1,890.00

12. PHYSICAL THERAPY SERVICES FOR ESY 2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following appointment at the indicated compensation, with amounts charged to the appropriate budget accounts per assignment, for the 2020 Extended School Year Program:"

Program	Start Date	End Date	Name	Position	Days	Per Diem/ Hourly	Hours	Total Amount
Physical Therapy	7/1/20	7/28/20	Ed. Services	Physical Therapist	20	\$107.00	20	\$2,140.00

B. POLICY

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

PA TH JK JN FR SV FA

1. POLICIES, SECOND READING

* RESOLUTION 000-2020 "WHEREAS, the Policy Committee reviewed the following via an update provided to them on August 13, 2020.

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following for second reading and adoption:

	Policy No.	Title	Status
A	Policy 1648	Restart and Recovery Plan	New
B	Policy 1649	Federal Families First Coronavirus (COVID-19) Response Act	New

C. PERSONNEL

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

PA TH JK JN FR SV FA

1. FFCRA LEAVES

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following staff for leaves under the Family First Coronavirus Response Act, with benefits:

	Employee ID	Start Leave	FFCRA Dates	Applied Sick Leave Dates, # Days	*Additional Paid Leave	Return to Work
A	#1333	09/01/2020	09/01/2020-11/23/2020	09/01/2020-09/15/2020 10 days	09/16/2020-11/23/2020	11/24/2020
B	#1030	09/08/2020	09/08/2020-11/30/2020	09/08/2020-09/21/2020 10 days	09/22/2020-11/30/2020	12/01/2020

* Additional paid leave is calculated as 2/3 of the employee's salary, not exceeding \$200.00 per diem."

2. MENTORSHIPS

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following teachers to mentor the following first year teachers:

<u>First Year Teacher</u>	<u>Mentor</u>	<u>Effective Date</u>
Sihana Asani	Lauren Reilly	September 1, 2020
Molly Leenas	Whitney Zeppetelli	September 1, 2020"

3. RESCIND GRADE 5 TEACHER LEAVE REPLACEMENT

RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education rescinds resolution 2724-2020 which was passed on August 18, 2020 in the following form:

RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Zachary Jones, Grade 5 Teacher, Leave Replacement (30-07-14/aea), at a prorated salary of \$55,330 (Step 1, BA), with Horizon BCBS Omnia benefits, account #11-120-100-101-07, effective September 1, 2020 through November 25, 2020.

BE IT FURTHER RESOLVED, that all leave replacement positions within the Lincoln Park School District are not eligible for tenure accrual.

4. PERMANENT SUBSTITUTES, 2020-2021

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following permanent building substitutes, placements by Kelly Services, in the Lincoln Park Public Schools, effective September 1, 2020 through June 30, 2021:

- A. Lucia Falcone-Piro
- B. Nancy MacMillan
- C. Rocky Trifari"

5. 2020-2021 SALARIES: STUDENT SHADOWS

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the salaries of the following student shadows for the 2020-2021 school year:"

Last Name	First Name	Assignment	Position Control #	Hours	Days	Hourly Rate	Total Salary
Abuhadba	Hadiel	Student Shadow	35-06-93/aha	5	183	\$ 15.38	\$ 14,073
Ahmed	Taghreed	Student Shadow	35-06-93/ahb	5	183	\$ 15.38	\$ 14,073
Asani	Selamete	Student Shadow	35-07-93/ahc	5	183	\$ 15.63	\$ 14,301
Blakeley	Marion	Student Shadow	35-06-93/ahd	5	183	\$ 16.14	\$ 14,768
Bosits	Gisela	Student Shadow	35-06-93/ahe	5	183	\$ 15.63	\$ 14,301
DiNapoli-Pagella	Barbara	Student Shadow	35-06-93/ahh	5	183	\$ 15.38	\$ 14,073
Garcia	Reina	Student Shadow	35-06-93/ahi	5	183	\$ 15.38	\$ 14,073
Joco	Socorro	Student Shadow	35-06-93/ahk	5	183	\$ 15.38	\$ 14,073
Judge	Amanda	Student Shadow	35-07-93/ahl	5	183	\$ 15.38	\$ 14,073
Laureano	Chisa	Student Shadow	35-07-93/ahm	5	183	\$ 15.38	\$ 14,073
Portas	Nancy	Student Shadow	35-06-93/ahr	5	183	\$ 15.89	\$ 14,539
Rantowich	Ann Marie	Student Shadow	35-06-93/aht	5	183	\$ 15.63	\$ 14,301
Stucy	Erin	Student Shadow	35-06-93/ahu	5	183	\$ 15.38	\$ 14,073
Tone	Angela	Student Shadow	35-07-93/ahv	2	183	\$ 15.63	\$ 5,721
Uceda	Maritza	Student Shadow	35-06-93/ahw	5	183	\$ 15.63	\$ 14,301
Warden	Jennifer	Student Shadow	35-06-93/ahy	5	183	\$ 15.38	\$ 14,073

6. TEMPORARY CHANGE OF ASSIGNMENT, CARNEVALE

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Rocco Carnevale for a temporary change of assignment to Physical Education Teacher Replacement (30-06-21/abv) at the prorated salary of \$55,330 (Step 2, BA), with benefits, effective September 8, 2020 through November 30, 2020. BE IT FURTHER RESOLVED, that as of December 1, 2020, Rocco Carnevale will return to his original assignment under the original contract terms for the 2020-2021 school year."

7. MATERNITY LEAVES

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following staff for maternity leaves:

	Employee ID	Start Leave	FMLA Dates	NJFLA Dates	Anticipated Sick Leave* # Days, Start	Applied Sick Leave* # Days, Dates	Additional Unpaid Leave	Return to Work
A	#1180	05/22/2020	05/22/2020-10/23/2020	09/01/2020-11/23/2020		17 days 05/22/2020-6/16/20	none	11/24/2020
B	#1721	04/13/2020	04/13/2020-09/14/2020	09/01/2020-11/23/2020		04/13/2020-05/08/2020	none	11/24/2020

* Sick leave will not apply to any used or returned emergency days in the district."

8. STIPEND POSITIONS, 2020-2021

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following staff for stipend positions, as per the LPEA Agreement, for the 2020-2021 school year:

Discipline Advisor	Donna Nilsson	\$3,050.00
Morning Duty-LPES	Kristin Bell	\$2,096.00
Morning Duty-LPES	Joshua Cook	\$2,096.00
Morning Duty-LPES	Jaclyn Deady	\$2,096.00
Morning Duty-LPES	Carolyn Kerwin	\$2,096.00
Morning Duty-LPES	Karen Leptuck-Gabel	\$2,096.00
Morning Duty-LPES	Lucy Schurman	\$2,096.00
Team Leader Grade 6	Jennifer Zammit	\$2,958.00
Team Leader Grade 7	Judith DeJosia	\$2,958.00
Team Leader Grade 8	Donna Ahman	\$2,958.00"

D. FINANCE

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

PA TH JK JN FR SV FA

1. PAYROLL AND GENERAL ACCOUNTS BILLS LIST

RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account Check Journal/Bills list as approved by the Finance Committee:"

Bills List	DATE	AMOUNT
FUND 10	9/8/2020	\$ 921,272.01
FUND 12	9/8/2020	\$ 4,012.88
FUND 20	9/8/2020	\$ 24,743.20
FUND 60	9/8/2020	\$ 464.35
FUND 70/71	9/8/2020	\$ 2,507.00
TOTAL		\$ 952,999.44

2. APPROVAL OF AN ADDENDUM TO A TRANSPORTATION SHARED SERVICES AGREEMENT
RESOLUTION 000-2020

“WHEREAS, the Lincoln Park Borough Board of Education (“the Board”) and First Student (“the Contractor”) are parties to a transportation services agreement administered by The Educational Services Commission of Morris County (“Commission”) dated July 1, 2020 (“Agreement”); and

WHEREAS, the Agreement provides that the Commission agrees to transport public, nonpublic, and special education pupils on established routes as assigned in writing by the Board, for each day the school is in session during the 2020-2021 school year the Contractor shall be paid for transportation services performed; and

WHEREAS, due to the COVID-19 pandemic, the Lincoln Park Borough School District has decided that grades six through eight will be learning virtually beginning September 1, 2020, and the Boonton Town School District, where Lincoln Park sends their high school students, has decided that grades nine through twelve will be learning virtually beginning September 1, 2020, and;

WHEREAS, as a result, several transportation routes will not be running and thus services will not be rendered; and

WHEREAS, in consideration for not terminating the Agreement with the Commission since transportation services will no longer be necessary while schools are learning virtually, the Board will agree to continue payment to the Commission at eighty-five percent (85%) of the value of the Agreement for routes that are not running until that time that in person learning begins; and

WHEREAS, the parties are desirous of amending the terms of the Agreement to memorialize and clarify the respective responsibilities and obligations of the parties as set forth herein.

NOW, THEREFORE, BE IT RESOLVED, by the Lincoln Park Board of Education that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that the Board agrees to make payments to the Educational Services Commission of Morris County at the rate of one hundred percent (100%) of the price set forth in the Agreement for the bus routes that are running and eighty-five percent (85%) for routes that are not running.”

E. USE OF FACILITIES

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

PA TH JK JN FR SV FA

1. USE OF FACILITIES

RESOLUTION 000-2020 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	<i>Group/ Organization</i>	<i>School</i>	<i>Location</i>	<i>Day</i>	<i>Date(s)</i>	<i>Time</i>	<i>Rental Fee</i>
<i>A</i>	Lincoln Park Cheer	<i>Chapel Hill</i>	<i>Field</i>	Monday-Friday	9/5/2020-9/11/2020	5:30 p.m.-8:30 p.m.	
<i>B</i>	Boys and Girls Club of New Jersey	<i>LPES</i>	<i>Gym</i>	Monday-Friday	9/14/2020-6/14/2021	1:30 p.m.-6:30 p.m.	

*Rescind all Use of Facility requests for any use of indoor space in the school buildings due to COVID-19.

13. Board Discussion

14. Executive Session

1. Motion by Trustee_____, seconded by Trustee_____

To enter into executive session at _____P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

- A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)
- B. The general nature of the subject matter to be discussed is as follows:

1. _____

- C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee_____, seconded by Trustee_____

To return from executive session at _____P.M.

15. Second Public Recognition Regarding School Related Matters

1. Motion by Trustee _____, seconded by Trustee _____opened at _____P.M.
2. Motion by Trustee_____, seconded by Trustee_____closed at _____P.M.

16. Adjournment

PA TH JK JN FR SV FA

1. Motion by Trustee_____, seconded by Trustee_____

To adjourn the meeting at_____P.M.