

**LINCOLN PARK PUBLIC SCHOOLS**

LINCOLN PARK, NEW JERSEY

**REGULAR MEETING AGENDA**

6:30 PM, LINCOLN PARK MIDDLE SCHOOL

**MARCH 3, 2020**

**District Mission Statement**

*The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectation that all students will achieve the New Jersey Student Learning Standards at all grade levels.*

1. Call to Order

2. Pledge of Allegiance

3. Presiding Officer

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Borough Clerk.

4. Roll Call

\_\_\_\_ Frank Avena, President  
\_\_\_\_ Joshua Kaufman, Vice President  
\_\_\_\_ Patrick Antonetti  
\_\_\_\_ Todd Henches  
\_\_\_\_ Juliana Nagle  
\_\_\_\_ Frank Raffa  
\_\_\_\_ Sandra Vucenovic

5. Approval of Minutes

Motion by Trustee\_\_\_\_ seconded by Trustee\_\_\_\_

Roll call vote

PA TH JK JN FR SV FA

1. \*Recommending the approval of the minutes of a regular meeting of the Board of Education held on February 18, 2020.

## 6. Presentations

- Student Council Update

## 7. Superintendent's Report

- Changes to the Agenda
- HIB Report
- Suspension Report

## 8. Business Administrator's Report

### **Elementary School Drills:**

Lockdown- 2/11/2020

Fire Drill- 2/19/2020

### **Middle School Drills:**

Fire Drill- 2/21/2020

## 9. Committee Reports

- A. Curriculum / Personnel (Todd Hennes)
- B. MCSBA (Patrick Antonetti)
- C. Finance / Facilities (Frank Avena)
- D. Negotiations (Frank Avena)
- E. Lincoln Park / Pequannock Shared Services (Todd Hennes)
- F. Policy / Public Relations (Joshua Kaufman)
- G. MCECSC (Patrick Antonetti)
- H. NJSBA (Frank Raffa)
- I. Boonton High School Representative / High School (Sandra Vucenovic)

## 10. First Public Recognition Regarding School Related Matters

1. Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_, Opened at\_\_\_\_\_P.M.
2. Motion by Trustee\_\_\_\_\_, seconded By Trustee\_\_\_\_\_, Closed at \_\_\_\_\_P.M.

## 11. Resolutions

### **A. ADMINISTRATION**

Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

Roll call vote:

PA TH JK JN FR SV FA

### 1. PROFESSIONAL DAY WORKSHOP ATTENDANCE

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.35 per mile is a reasonable rate; and

WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel;  
THEREFORE BE IT RESOLVED, that the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
N. Schoening	NJASBO Annual Conference, 6/3-5/20	\$225 + \$255 (est.) Hotel	268
W. Billig	Handle With Care seminar, 5/29/20	\$450	---
D. Ahman	Best Practices in Higher Education: Retention, Assessment, and Learner Empowerment, 4/3/20	\$25	---

\* for post approval

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."

2. HIB REPORT, MARCH 2020

\* RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education recognizes and approves the Harassment, Intimidation and Bullying report as of February 28, 2020, as summarized:

	<u>LPES</u>	<u>LPMS</u>
Incidents Reported	0	0
Confirmed HIB	0	0

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the remedial and disciplinary action taken by the building principals."

3. PARTICIPATION IN 'TAKE OUR DAUGHTERS AND SONS TO WORK DAY'

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves participation in "Take Our Daughters and Sons To Work Day" on April 23, 2020, as recommended by the New Jersey Department of Education."

4. OUT OF DISTRICT PLACEMENT, REED ACADEMY: 2019-2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the placement of student State ID #3012605199 to attend Reed Academy, at a tuition rate of \$42,754.25 (prorated), account #11.000.100.566.00, effective February 19, 2020 through June 19, 2020.

BE IT FURTHER RESOLVED, that the Board President and the School Business Administrator are authorized to execute the agreement/contract on behalf of the Board of Education."

5. EDMENTUM PROGRAM: 2019-2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves EdOptions Academy, an active online educational program by Edmentum, to provide home instruction to students not able to attend school, at a rate of \$250.00 per month, per student, to be used as needed, effective March 4, 2020 through June 19, 2020."

6. HOME INSTRUCTION: 2019-2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the provision of home instruction for student ID #100557, to be provided by EdOptions Academy, at a rate of \$250.00 per month, account #11.150.100.320.03, effective March 2, 2020 through March 31, 2020."

## **B. PERSONNEL**

Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

Roll call vote:

PA TH JK JN FR SV FA

1. RESIGNATION, AMADEO  
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with regret, the resignation of Stephanie Amadeo, Grade 1 Teacher, Lincoln Park Elementary School, effective March 3, 2020."
2. RESIGNATION, DESANTIS  
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with regret, the resignation of Katelyn DeSantis, Special Education Resource Teacher, Lincoln Park Middle School, effective April 26, 2020."
3. RESIGNATION, MARSH  
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts the resignation of Diane Marsh, Student Shadow, Lincoln Park Elementary School, effective March 4, 2020."
4. RESCIND MATERNITY LEAVE, EMPLOYEE #1657  
RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education rescinds resolution 2375-2019 which was passed on December 17, 2019 in the following form:  
RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Employee, ID #1657, for maternity leave beginning November 13, 2019 through November 21, 2019 as sick days, November 22, 2019 as a personal day, and November 25, 2019 through February 21, 2020 under the Family Medical Leave Act, unpaid with benefits, returning to work February 24, 2020."
5. MATERNITY LEAVE, EMPLOYEE #1657  
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves maternity leave for Employee, ID #1657, as follows:  
11/13/2019 – Personal Day  
11/14/2019-02/12/2020 – FMLA  
11/14/2019-11/22/2019 – Applied Sick Leave  
02/13/2020-05/13/2020 – NJFLA  
05/14/2020 – Return to Work"

## **C. FINANCE**

Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

Roll call vote:

PA TH JK JN FR SV FA

1. PAYROLL AND GENERAL ACCOUNTS BILLS LIST  
RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the Finance Committee:"

BILLS DESCRIPTION	DATED	AMOUNT
PAYROLL GENERAL	2/28/2020	\$ 255,142.86
STATE SHARE FICA	2/28/2020	\$ 25,137.01
BOARD SHARE FICA	2/28/2020	\$ 6,609.46
<b>TOTAL</b>		<b>\$ 286,889.33</b>

BILLS DESCRIPTION – FY20	DATED	AMOUNT
BILLS LIST FUND 10	3/3/2020	\$ 1,123,822.93
BILLS LIST FUND 20	3/3/2020	\$ 18,474.84
BILLS LIST FUND 60	3/3/2020	\$ 20,124.59
BILLS LIST FUND 70	3/3/2020	\$ 272.52
<b>TOTAL</b>		<b>\$ 1,162,694.88</b>

2. BOARD SECRETARY'S REPORT, JANUARY, 2020  
\*RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the January, 2020 Board Secretary's Report."
  3. TREASURER'S REPORT, JANUARY, 2020  
\*RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the Treasurer's Report for January, 2020."
  4. MONTHLY TRANSFER REPORT, JANUARY, 2020  
\*RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education approves and affixes to the minutes of this meeting the monthly transfer report for January, 2020 in compliance with N.J.A.C. 6A:23A-13.3(e)."
  5. CERTIFICATION, JANUARY, 2020  
RESOLUTION 000-2020 "Pursuant to N.J.A.C. 6:20-2A 10(e), the Board Secretary does certify that the Board Secretary's Report for January, 2020 does not reflect over-expenditures in any account based on the appropriation balances reflected in the report and on the advice of district officials."
- \_\_\_\_\_  
Board Secretary
6. WITHDRAWAL FROM CAPITAL RESERVE  
RESOLUTION 000-2022 "RESOLVED, that the Lincoln Park Board of Education authorizes a withdrawal from its Capital Reserve Account in the amount of \$34,250 to fund the architect fees for the Middle School Parking Lot Paving Upgrades Project."
  7. AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES  
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Board of Education awards a professional services contract to Solutions Architecture for the Middle School Parking Lot Upgrade Project, at a cost not to exceed \$34,250."

#### **D. USE OF FACILITIES**

Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

Roll call vote:

PA TH JK JN FR SV FA

## 1. USE OF FACILITIES

RESOLUTION 000-2020 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	<i>Group/ Organization</i>	<i>Purpose</i>	<i>School</i>	<i>Location</i>	<i>Day</i>	<i>Date(s)</i>	<i>Time</i>	<i>Rental Fee</i>
<i>A</i>	LPS PTO	<i>Family Bingo Night</i>	<i>LPES</i>	<i>Gym and Cafeteria</i>	Friday	3/27/2020	4:30PM- 8:30PM	<b>N/A</b>
<i>B</i>	LPS PTO	<i>Book Fair</i>	<i>LPES</i>	<i>Gym</i>	Monday- Friday	3/2/2020-3/6/2020	8:30AM- 3:30PM	<b>N/A</b>
<i>C</i>	LPS PTO	<i>Book Fair</i>	<i>LPES</i>	<i>Gym</i>	Wednesday	3/4/2020	4:30PM- 9:00PM	<b>N/A</b>

## 12. Board Discussion

## 13. Executive Session

1. Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

To enter into executive session at \_\_\_\_\_ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. \_\_\_\_\_

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

To return from executive session at \_\_\_\_\_ P.M.

## 14. Second Public Recognition Regarding School Related Matters

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ opened at \_\_\_\_\_ P.M.

2. Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_closed at\_\_\_\_\_P.M.

#### 15. Adjournment

PA TH JK JN FR SV FA

1. Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

To adjourn the meeting at\_\_\_\_\_P.M.