

LINCOLN PARK PUBLIC SCHOOLS

LINCOLN PARK, NEW JERSEY

REGULAR MEETING AGENDA

6:30 PM, LINCOLN PARK MIDDLE SCHOOL

JANUARY 21, 2020

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectation that all students will achieve the New Jersey Student Learning Standards at all grade levels.

1. Call to Order

2. Pledge of Allegiance

3. Presiding Officer

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Borough Clerk.

4. Roll Call

____ Frank Avena, President
____ Joshua Kaufman, Vice President
____ Patrick Antonetti
____ Todd Henches
____ Juliana Nagle
____ Frank Raffa
____ Sandra Vucenovic

5. Approval of Minutes

Motion by Trustee____ seconded by Trustee____

Roll call vote

PA TH JK JN FR SV FA

1. *Recommending the approval of the minutes of a regular meeting of the Board of Education held on January 6, 2020.
2. Recommending the approval of the minutes of an executive session of the Board of Education held on January 6, 2020.

6. Presentations

- Staff and Student Awards
- Student Council Update

7. Superintendent's Report

- Changes to the Agenda
- HIB Report
- Suspension Report
- Enrollment

8. Business Administrator's Report

Elementary School Drills:

No Drills to Report

Middle School Drills:

Lock Down Drill- 1/7/2020

Fire Drill- 1/8/2020

9. Committee Reports

- A. Curriculum / Personnel (Todd Hennes)
- B. MCSBA (Patrick Antonetti)
- C. Finance / Facilities (Frank Avena)
- D. Negotiations (Frank Avena)
- E. Lincoln Park / Pequannock Shared Services (Todd Hennes)
- F. Policy / Public Relations (Joshua Kaufman)
- G. MCEC (Patrick Antonetti)
- H. NJSBA (Frankk Raffa)
- I. Boonton High School Representative / High School (Sandra Vucenic)

10. First Public Recognition Regarding School Related Matters

1. Motion by Trustee_____, seconded by Trustee_____, Opened at_____P.M.
2. Motion by Trustee_____, seconded By Trustee_____, Closed at _____P.M.

11. Resolutions

A. ADMINISTRATION

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

PA TH JK JN FR SV FA

1. PROFESSIONAL DAY WORKSHOP ATTENDANCE

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.35 per mile is a reasonable rate; and

WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel;

THEREFORE BE IT RESOLVED, that the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
M. Meyer	TECHSPO Conference, 1/30-31/20	\$475 + \$115.22 hotel	276
D. Winston	TECHSPO Conference, 1/30-31/20	\$475 + \$115.22 hotel	276
S. Iapocce	TECHSPO Conference, 1/30-31/20	\$475 + \$115.22 hotel	276
R. Doty	TECHSPO Conference, 1/30/20	\$299	276
A. Brown	Google Sheets and Forms for District and School Secretaries and Administrative Assistants, 1/20/20*	---	20
K. Leck	NJCEC Annual Spring Conference, 3/16/20	\$115.00	---

*for post approval

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."

2. HIB REPORT, JANUARY 2020

* RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education recognizes and approves the Harassment, Intimidation and Bullying report as of January 17, 2020, as summarized:

	<u>LPES</u>	<u>LPMS</u>
Incidents Reported	0	0
Confirmed HIB	0	0

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the remedial and disciplinary action taken by the building principals."

3. REMOVAL OF STUDENT FROM 4-YEAR-OLD PRESCHOOL PROGRAM: 2019-2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the removal of student, J.R., from the 4-year-old Preschool Program in the Lincoln Park School District as of January 2, 2020, per parental request.

BE IT FURTHER RESOLVED, that the tuition contract for this student be cancelled."

4. HOME INSTRUCTION: 2019-2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the provision of home instruction services for student State ID #8076514678 – Lincoln Park, to be provided by Saint Clare's, at a rate of \$55.00 per hour, for 1 hour per day, not to exceed \$110.00, account #11.150.100.320.03, effective December 6, 2019 through December 9, 2019 per the Boonton Child Study Team."

5. PARTICIPATION IN MIDDLE SCHOOL LEADERSHIP AWARD PROGRAM

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves district participation in the Morris County Superintendents' Middle School Leadership Award Program on April 29, 2020 at a cost not to exceed \$400."

6. DONATION

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts, with gratitude, a donation in the amount of \$100.00 from two community members, to be used for the payment of students' overdue lunch account balances."

7. NEW JERSEY SCHOOL BOARD RECOGNITION

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education recognizes January 2020 as New Jersey School Board Recognition month"

WHEREAS, The New Jersey School Boards Association has declared January 2020 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Lincoln Park Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversee operations for public districts; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nations' best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now , therefore, be it

RESOLVED, That the Lincoln Park Board of Education, does hereby recognize the services of local board members throughout New Jersey as we join communities statewide in observing January 2020 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Lincoln Park Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

B. PERSONNEL

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

PA TH JK JN FR SV FA

1. CUSTODIAN, ROMAN

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Luisa Roman, Part-Time Custodian (25-04-65/afr), at a prorated salary of \$29,074 (Step 1), without benefits, account #11.000.262.100.06, effective February 1, 2020 through June 30, 2020."

2. MOVEMENT ON GUIDE, FEBRUARY 1, 2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following staff for movement on the guide effective February 1, 2020:"

Name	Current		Move To	
	Step on Guide	Base Salary	Step on Guide	Base Salary
Danielle Morgenroth	Step 17, BA+30	\$74,915	Step 17, MA	\$77,915
Stephanie Probst	Step 6, BA+30	\$59,285	Step 6, MA	\$62,285
Cristina Puri	Step 13, MA	\$68,450	Step 13, MA+15	\$69,950
Jolene Gibbs-Dempski	Step 13, BA+15	\$63,950	Step 13 BA +30	\$65,450

3. TEMPORARY CHANGE OF ASSIGNMENT, DESANTIS

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Katelyn DeSantis for a temporary change of assignment to Special Education Behavioral Disorders Teacher Replacement (30-07-41/aem), under the same terms of her current employment contract, effective January 13, 2020 through February 21, 2020.

BE IT FURTHER RESOLVED, that as of February 24, 2020, Katelyn DeSantis will return to her original assignment for the 2019-2020 school year."

4. RESOURCE TEACHER LEAVE REPLACEMENT, JONES

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Zachary Jones, placement by Insight Workforce Solutions, for the Special Education Resource Teacher/ Grade 5 Leave Replacement (30-07-36/adn) position at the Lincoln Park Middle School, effective during the 2019-2020 school year."

5. GRADE 5 TEACHER LEAVE REPLACEMENT, JONES

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Zachary Jones, Grade 5 Teacher, Leave Replacement position (30-07-14/aea) at a prorated salary of \$54,710 (Step 1, BA) with Horizon BCBS Omnia benefits, effective on or about February 3, 2020 through June 30, 2020."

6. PE/HEALTH TEACHER LEAVE REPLACEMENT, VELASQUEZ

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Erick Velasquez, placement by Insight Workforce Solutions, for the Physical Education/Health Teacher Leave Replacement (30-07-35/act) position at the Lincoln Park Middle School, effective during the 2019-2020 school year."

7. **SUBSTITUTE CUSTODIAN, ORJUELA**
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Patricia Orjuela, Substitute Custodian, at the approved substitute rate of pay, as called, effective February 1, 2020 through June 30, 2020."
8. **ESL TEACHER LEAVE REPLACEMENT, Abuhadba**
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Lina Abuhadba, ESL Teacher, Leave Replacement position (30-06-181-acy) at a salary of \$200.00 per day, without benefits, effective on or about February 18, 2020 through April 30, 2020."

C. FINANCE

Motion by Trustee _____, seconded by Trustee _____

Roll call vote:

PA TH JK JN FR SV FA

1. **PAYROLL AND GENERAL ACCOUNTS BILLS LIST**
RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the Finance Committee:"

BILLS DESCRIPTION	DATED	AMOUNT
PAYROLL GENERAL	1/15/2020	\$437,179.43
STATE SHARE FICA	1/15/2020	\$ 25,110.61
BOARD SHARE FICA	1/15/2020	\$ 6,202.27
TOTAL		\$ 468,492.31

BILLS DESCRIPTION – FY20	DATED	AMOUNT
BILLS LIST FUND 10	1/21/2020	\$ 264,560.37
BILLS LIST FUND 20	1/21/2020	\$ 16,253.64
BILLS LIST FUND 60	1/21/2020	\$ 19,275.83
TOTAL		\$ 300,089.84

2. **SEND/RECEIVE AGREEMENT WITH PEQUANNOCK BOARD OF EDUCATION**
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves a send/receive agreement with the Pequannock Board of Education for students in Grades 9-12 attending the Aviation Academy, the Allied Health Medical Academy, the Science Technology Engineering and Math Academy, and the Teaching and Learning Academy programs for the 2020-2021 school year through the 2023-2024 school year, provided that the same programs/academies are not offered by the Boonton School District; and further, that the tuition rate for the 2020-2021 school year shall be \$11,500 per regular education student and \$13,500 per special education student."

3. AUTHORIZATION OF THE SOLICITATION OF PROPOSALS FOR MEDICAL AND PRESCRIPTION BENEFITS
RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education hereby approves The solicitation of proposals for Medical and Prescription Benefits services for the 2020-2021 school year.
4. APPROVAL TO AWARD A CONTRACT FOR MEDICAL AND PRESCRIPTION BENEFITS
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves a renewal contract with Horizon Blue Cross/Blue Shield of New Jersey to provide Medical and Prescription Benefits, at a final renewal of 5% increase in medical rates and 5 % increase in prescription drug rates, effective February 1, 2020 through January 31, 2021.
5. APPROVAL OF SAGE THRIVE, INC AGREEMENT – 2019-2020
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the School Business Administrator, the Lincoln Park Board of Education approves an agreement with Sage Thrive, Inc. of Rochelle Park, NJ, to provide school based counseling and related counseling services on or about February 1, 2020 through April 17, 2020, and
BE IT FURTHER RESOLVED, that the Board President and the Business Administrator are authorized to execute the contract on behalf of the Board of Education".

D. USE OF FACILITIES

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

PA TH JK JN FR SV FA

1. USE OF FACILITIES
RESOLUTION 000-2020 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	<i>Group/ Organization</i>	<i>Purpose</i>	<i>School</i>	<i>Location</i>	<i>Day</i>	<i>Date(s)</i>	<i>Time</i>	<i>Rental Fee</i>
A	Lincoln Park Library/Crown Mortgage/LP BOE	Screenagers	LPMS	LPMS	Tuesday	2/11/2020	7PM	N/A

12. Board Discussion

13. Executive Session

1. Motion by Trustee_____, seconded by Trustee_____

To enter into executive session at_____ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. _____

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee _____, seconded by Trustee _____

To return from executive session at _____ P.M.

14. Second Public Recognition Regarding School Related Matters

1. Motion by Trustee _____, seconded by Trustee _____ opened at _____ P.M.

2. Motion by Trustee _____, seconded by Trustee _____ closed at _____ P.M.

15. Adjournment

PA TH JK JN FR SV FA

1. Motion by Trustee _____, seconded by Trustee _____

To adjourn the meeting at _____ P.M.