

**LINCOLN PARK PUBLIC SCHOOLS**

LINCOLN PARK, NEW JERSEY

**REGULAR MEETING AGENDA**

6:30 PM, LINCOLN PARK MIDDLE SCHOOL

**FEBRUARY 18, 2020**

**District Mission Statement**

*The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectation that all students will achieve the New Jersey Student Learning Standards at all grade levels.*

1. Call to Order

2. Pledge of Allegiance

3. Presiding Officer

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Borough Clerk.

4. Roll Call

\_\_\_\_ Frank Avena, President  
\_\_\_\_ Joshua Kaufman, Vice President  
\_\_\_\_ Patrick Antonetti  
\_\_\_\_ Todd Henches  
\_\_\_\_ Juliana Nagle  
\_\_\_\_ Frank Raffa  
\_\_\_\_ Sandra Vucenovic

5. Approval of Minutes

Motion by Trustee\_\_\_\_ seconded by Trustee\_\_\_\_

Roll call vote

PA TH JK JN FR SV FA

1. \*Recommending the approval of the minutes of a regular meeting of the Board of Education held on February 4, 2020.
2. \*Recommending the approval of the minutes of an executive session of the Board of Education held on February 4, 2020.

## 6. Presentations

- BHS Academy Program
- Student Council Update

## 7. Superintendent's Report

- Changes to the Agenda
- HIB Report
- Suspension Report
- Enrollment

## 8. Business Administrator's Report

### **Elementary School Drills:**

No Drills to Report

### **Middle School Drills:**

Lock Down Drill- 2/7/2020

## 9. Committee Reports

- A. Curriculum / Personnel (Todd Hennes)
- B. MCSBA (Patrick Antonetti)
- C. Finance / Facilities (Frank Avena)
- D. Negotiations (Frank Avena)
- E. Lincoln Park / Pequannock Shared Services (Todd Hennes)
- F. Policy / Public Relations (Joshua Kaufman)
- G. MCESC (Patrick Antonetti)
- H. NJSBA (Frank Raffa)
- I. Boonton High School Representative / High School (Sandra Vucenovic)

## 10. First Public Recognition Regarding School Related Matters

1. Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_, Opened at\_\_\_\_\_P.M.
2. Motion by Trustee\_\_\_\_\_, seconded By Trustee\_\_\_\_\_, Closed at \_\_\_\_\_P.M.

## 11. Resolutions

### **A. ADMINISTRATION**

Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

Roll call vote:

PA TH JK JN FR SV FA

### 1. PROFESSIONAL DAY WORKSHOP ATTENDANCE

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.35 per mile is a reasonable rate; and  
 WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel;  
 THEREFORE BE IT RESOLVED, that the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
K. Florit	NJASBO Administrative Assistant Program, 5/12/20	\$100	---
A.Brown	NJASBO Administrative Assistant Program, 5/12/20	\$100	---

\* for post approval

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."

2. HIB REPORT, FEBRUARY 2020

\* RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education recognizes and approves the Harassment, Intimidation and Bullying report as of January 31, 2020, as summarized:

	<u>LPES</u>	<u>LPMS</u>
Incidents Reported	1	0
Confirmed HIB	0	0

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the remedial and disciplinary action taken by the building principals."

3. LPMS FIELD TRIPS

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following field trips at no expense to the Board of Education:

Date	Participants	Destination	Cost
May, 2020	7 <sup>th</sup> Grade Class	Morris county Courthouse, Morristown, NJ	\$1,260.00

4. SCHOOL CALENDAR, 2020-2021

\* RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the Lincoln Park Public Schools Calendar for the 2020-2021 school year."

5. SUBSTITUTE TEACHER FOR ESL PROGRAM: 2019-2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Cynthia Roller as an additional substitute teacher for the ESL After School Program, as needed, at the rate of \$35.00 per hour, account #20.260.100.100.00, effective February 11, 2020 through June 18, 2020."

6. HOME INSTRUCTION: 2019-2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the provision of home instruction services for student State ID #5522875853 - Lincoln Park, to be provided by PESI, at a rate of \$33.00 per hour, for 2 hours per day, not to exceed \$528.00, account #11.150.100.320.03, effective December 23, 2019 through January 31, 2020 per the Boonton Child Study Team."

7. HOME INSTRUCTION: 2019-2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the provision of home instruction services for student State ID #6993966316 - Lincoln Park, to be provided by PESI, at a rate of \$33.00 per hour, for 2 hours per day, not to exceed \$1,848.00, account #11.150.100.320.03, effective January 15, 2020 through February 21, 2020 per the Boonton Child Study Team."

8. HOME INSTRUCTION: 2019-2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the provision of home instruction services for student State ID #8131916196 - Lincoln Park, to be provided by Saint Clare's, at a rate of \$55.00 per hour, for 1 hour per day, not to exceed \$1,155.00, account #11.150.100.320.03, effective January 28, 2020 through February 25, 2020, per the Boonton Child Study Team."

9. HOME INSTRUCTION: 2019-2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the provision of home instruction services for student State ID #3535746041 - Lincoln Park, to be provided by Saint Clare's, at a rate of \$55.00 per hour, for 1 hour per day, not to exceed \$1,155.00, account #11.150.100.320.03, effective January 7, 2020 through February 4, 2020."

## **B. PERSONNEL**

Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

Roll call vote:

PA TH JK JN FR SV FA

1. REVISED MATERNITY LEAVE, EMPLOYEE #1562

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Employee, ID #1562, for maternity leave beginning January 13, 2020 through February 7, 2020 as sick days, February 10, 2020 through February 11, 2020 as personal days, February 12, 2020 through June 30, 2020 as unpaid leave without benefits, September 1, 2020 through November 23, 2020 under the Family Medical Leave Act, unpaid with benefits, and November 24, 2020 through November 25, 2020 as unpaid leave, returning to work November 30, 2020."

2. MOVEMENT ON GUIDE, FEBRUARY 1, 2020

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following staff for movement on the guide effective February 1, 2020:"

Name	Current		Move To	
	Step on Guide	Base Salary	Step on Guide	Base Salary
Danielle Zodda	Step 18, BA+30	\$78,870	Step 18, MA	\$81,870

3. SOCIAL STUDIES TEACHER LEAVE REPLACEMENT, LANGE

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Colleen Lange, placement by Insight Workforce Solutions, for the Social Studies Teacher Leave Replacement position (30-07-39/aai) at the Lincoln Park Middle School, effective during the 2019-2020 school year."

4. STUDENT SHADOW, RUTAN

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Valerie Rutan, Student Shadow, Lincoln Park Elementary School, for up to 25 hours per week, at a rate of \$17.00 per hour, no benefits, not to exceed \$15,555.00 per annum, account #11.000.217.100.03, effective on or about February 19, 2020 through June 30, 2020."

## **C. FINANCE**

Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

Roll call vote:

PA TH JK JN FR SV FA

1. PAYROLL AND GENERAL ACCOUNTS BILLS LIST

RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the Finance Committee:"

BILLS DESCRIPTION	DATED	AMOUNT
PAYROLL GENERAL	2/14/2020	\$262,042.47
STATE SHARE FICA	2/14/2020	\$ 25,268.25
BOARD SHARE FICA	2/14/2020	\$ 7,115.49
<b>TOTAL</b>		<b>\$ 294,426.21</b>

BILLS DESCRIPTION – FY20	DATED	AMOUNT
BILLS LIST FUND 10	2/18/2020	\$ 198,556.40
BILLS LIST FUND 20	2/18/2020	\$ 2,880.00
BILLS LIST FUND 60	2/18/2020	\$ 33,861.35
<b>TOTAL</b>		<b>\$ 235,297.75</b>

**D. USE OF FACILITIES**

Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

Roll call vote:

PA TH JK JN FR SV FA

1. USE OF FACILITIES

RESOLUTION 000-2020 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	<i>Group/ Organization</i>	<i>Purpose</i>	<i>School</i>	<i>Location</i>	<i>Day</i>	<i>Date(s)</i>	<i>Time</i>	<i>Rental Fee</i>
<i>A</i>	Kids Club	<i>Before and After School Program</i>	<i>LPES</i>	<i>Gym and APR</i>	Monday- Friday	September 2020- June 2021	7:15 am- 9:00am 3:15pm- 6:00 pm	<b>N/A</b>

## 12. Board Discussion

## 13. Executive Session

1. Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

To enter into executive session at\_\_\_\_\_P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

- A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)
- B. The general nature of the subject matter to be discussed is as follows:

1. \_\_\_\_\_

- C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

To return from executive session at \_\_\_\_\_P.M.

## 14. Second Public Recognition Regarding School Related Matters

1. Motion by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_opened at\_\_\_\_\_P.M.
2. Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_closed at\_\_\_\_\_P.M.

## 15. Adjournment

PA TH JK JN FR SV FA

1. Motion by Trustee\_\_\_\_\_, seconded by Trustee\_\_\_\_\_

To adjourn the meeting at\_\_\_\_\_P.M.