

LINCOLN PARK PUBLIC SCHOOLS

LINCOLN PARK, NEW JERSEY

REGULAR MEETING AGENDA

6:30 PM, LINCOLN PARK MIDDLE SCHOOL

FEBRUARY 4, 2020

District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectation that all students will achieve the New Jersey Student Learning Standards at all grade levels.

1. Call to Order

2. Pledge of Allegiance

3. Presiding Officer

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Borough Clerk.

4. Roll Call

____ Frank Avena, President
____ Joshua Kaufman, Vice President
____ Patrick Antonetti
____ Todd Hennes
____ Juliana Nagle
____ Frank Raffa
____ Sandra Vucenovic

5. Approval of Minutes

Motion by Trustee____ seconded by Trustee____

Roll call vote

PA TH JK JN FR SV FA

1. *Recommending the approval of the minutes of a regular meeting of the Board of Education held on January 21, 2020.
2. *Recommending the approval of the minutes of an executive session of the Board of Education held on January 21, 2020.

6. Presentations

- None

7. Superintendent's Report

- Changes to the Agenda
- HIB Report
- Suspension Report

8. Business Administrator's Report

Elementary School Drills:

Hazardous Weather Drill- 1/10/2020

Fire Drill- 1/23/2020

Middle School Drills:

No Drills to Report

9. Committee Reports

- A. Curriculum / Personnel (Todd Henches)
- B. MCSBA (Patrick Antonetti)
- C. Finance / Facilities (Frank Avena)
- D. Negotiations (Frank Avena)
- E. Lincoln Park / Pequannock Shared Services (Todd Henches)
- F. Policy / Public Relations (Joshua Kaufman)
- G. MCEC (Patrick Antonetti)
- H. NJSBA (Frank Raffa)
- I. Boonton High School Representative / High School (Sandra Vucenovic)

10. First Public Recognition Regarding School Related Matters

1. Motion by Trustee_____, seconded by Trustee_____, Opened at_____P.M.
2. Motion by Trustee_____, seconded By Trustee_____, Closed at _____P.M.

11. Resolutions

A. ADMINISTRATION

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

PA TH JK JN FR SV FA

1. PROFESSIONAL DAY WORKSHOP ATTENDANCE

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following professional days:

WHEREAS, The Board of Education has determined that the school district travel expenditures for the stated functions are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and WHEREAS, The Board of Education finds that a mileage reimbursement rate equal to that of the State of New Jersey Office of Management and Budget mileage reimbursement rate of \$0.35 per mile is a reasonable rate; and

WHEREAS, The Board of Education has determined that participation at the stated function is in compliance with the district policy on travel;

THEREFORE BE IT RESOLVED, that the Board of Education hereby approves attendance of the following employees at the following professional day conferences and/or workshops:

Name of Attendee	Name and Date of Event	Event Cost	Estimated Mileage
D. Morgenroth	NJAMLE 2020 Conference, 3/13/20	\$99	---
A. Pohlman	Using Visible Learning to Maximize Student Success, 3/18/20	\$279	---
K. Davidson	Using Visible Learning to Maximize Student Success, 3/18/20	\$279	---
M. Meyer	NJHCN Grantee Kickoff, 2/13/20	---	136
N. Schoening	NJASBO Updating Your Long Range Facility Plan, 2/19/20	---	139

* for post approval

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the costs of attendance at the stated functions, including all registration fees and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount, and that the total cost of the related travel expense will not exceed the amounts stipulated above."

2. HIB REPORT, FEBRUARY 2020

* RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education recognizes and approves the Harassment, Intimidation and Bullying report as of January 31, 2020, as summarized:

	<u>LPES</u>	<u>LPMS</u>
Incidents Reported	1	0
Confirmed HIB	0	0

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the remedial and disciplinary action taken by the building principals."

3. LPES FIELD TRIPS

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following field trips at no expense to the Board of Education:

Date	Participants	Destination
June, 2020	1 st Grade Class	Paper Mill Playhouse, Millburn, NJ
May, 2020	2 nd Grade Class	Alstede Farms, Chester, NJ
May, 2020	3 rd Grade Class	Rizzo's Wildlife World, Flanders, NJ
May, 2020	4 th Grade Class	Liberty Science Center, Jersey City, NJ"

4. **SBIRT PROGRAM**
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves district participation in the Screening, Brief, Intervention, and Referral to Treatment (SBIRT) Program during the 2019-2020 school year; and BE IT FURTHER RESOLVED, that training for the program will be provided by Morris County Prevention Is Key (MCPIK) at no cost to the district; and BE IT FURTHER RESOLVED, that the district will receive a stipend in the amount of \$2,000 for its participation in the program."
5. **LPES SUMMER SCIENCE PROGRAM**
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Camp Invention, a nonprofit program of the National Inventors Hall of Fame, to take place at the Lincoln Park Elementary School at no expense to the Board of Education, effective August 3, 2020 through August 7, 2020."
6. **SUBSTITUTE TEACHER FOR ESL PROGRAM: 2019-2020**
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Lauren Reilly as an additional substitute teacher for the ESL After School Program, as needed, at the rate of \$35.00 per hour, account #20.260.100.100.00, effective February 4, 2020 through June 18, 2020."
7. **OUT OF DISTRICT PLACEMENT/ESY 2019 AND 2019-2020**
RESOLUTION 000-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following out-of-district placement and tuition for the 2019-2020 school year and ESY. Transportation for out-of-district students has been requested and filed."

County	School	ESY Tuition	ESY Dates	ID# - State	H.S	Class/Prog
Morris	Pequannock Township Board of Education	\$3,254.20 \$2,928.90	7/8/2019- 8/2/2019	4272916671	x	Life Skills Program (LLD)

B. PERSONNEL

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

PA TH JK JN FR SV FA

1. **MEDICAL LEAVE, ID #0175**
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Employee, ID #0175, for medical leave beginning January 2, 2020 through March 13, 2020 as sick days, returning to work on March 16, 2020."
2. **TEMPORARY CHANGE OF ASSIGNMENT, TURCO**
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Nunzio Turco for a temporary change of assignment to Custodian (25-04-66/abn), under the same terms of his current employment contract, without the stipend for Head Custodian, effective February 3, 2020 through March 31, 2020."
3. **HEAD CUSTODIAN LEAVE REPLACEMENT, CARDONA**

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education appoints Reinaldo Cardona as Head Custodian (25-04-66/abq), Leave Replacement, Lincoln Park Elementary School, at a prorated annual stipend of \$1,350.00, account #11.000.262.100.06, effective February 3, 2020 through March 31, 2020."

4. SPECIAL EDUCATION TEACHER LEAVE REPLACEMENT, SHAWAH

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Rose Lynn Shawah, placement by Insight Workforce Solutions, for the Special Education Teacher Leave Replacement (30-07-36/adn) position at the Lincoln Park Middle School, effective during the 2019-2020 school year."

5. LEAVE REPLACEMENT, BERTOCCI

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves Catherine Bertocci, placement by Insight Workforce Solutions, for the Leave Replacement position for Employee ID #1412, effective during the 2019-2020 school year."

6. MENTORSHIPS

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the following teachers to mentor the following first year teachers:

<u>First Year Teacher</u>	<u>Mentor</u>	<u>Effective Date</u>
Lina Abuhadba	Carolyn Kerwin	February 18, 2020
Zachary Jones	Danielle Koldyk	February 3, 2020
Erick Velasquez (Insight Employee)	Ryan Kelly	February 3, 2020

BE IT FURTHER RESOLVED, that all mentoring fees for Mr. Velasquez will be overseen by Insight Workforce Solutions."

7. HOME INSTRUCTOR, ELLIOT

RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Taylor Elliot to be added to the district's list of Home Instructors, at the approved home instructor rate of pay, as called, for the 2019-2020 school year."

C. FINANCE

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

PA TH JK JN FR SV FA

1. PAYROLL AND GENERAL ACCOUNTS BILLS LIST

RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the Finance Committee:"

BILLS DESCRIPTION	DATED	AMOUNT
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PAYROLL GENERAL	1/31/2020	\$261,386.85
STATE SHARE FICA	1/31/2020	\$ 25,110.61
BOARD SHARE FICA	1/31/2020	\$ 7,192.30
TOTAL		\$ 293,689.76

BILLS DESCRIPTION – FY20	DATED	AMOUNT
BILLS LIST FUND 10	2/4/2020	\$ 894,498.80
BILLS LIST FUND 20	2/4/2020	\$ 8,568.81
BILLS LIST FUND 60	2/4/2020	\$ 1,253.30
BILLS LIST FUND 70	2/4/2020	\$ 1,382.00
TOTAL		\$ 905,702.91

2. BOARD SECRETARY'S REPORT, DECEMBER, 2019
*RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the December, 2019 Board Secretary's Report."
 3. TREASURER'S REPORT, DECEMBER, 2019
*RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the Treasurer's Report for December, 2019."
 4. MONTHLY TRANSFER REPORT, DECEMBER, 2019
*RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education approves and affixes to the minutes of this meeting the monthly transfer report for December, 2019 in compliance with N.J.A.C. 6A:23A-13.3(e)."
 5. CERTIFICATION, DECEMBER, 2019
RESOLUTION 000-2020 "Pursuant to N.J.A.C. 6:20-2A 10(e), the Board Secretary does certify that the Board Secretary's Report for December, 2019 does not reflect over-expenditures in any account based on the appropriation balances reflected in the report and on the advice of district officials."
- _____
Board Secretary
6. HEALTH GRANT ACCEPTANCE
RESOLUTION 000-2020 "RESOLVED, that the Lincoln Park Board of Education accepts the grant from the New Jersey Healthy Communities Network in the amount of \$20,000, to be received over a two year period."
 7. DISPOSAL OF EQUIPMENT
RESOLUTION 000-2020 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the disposal of the following items:
Wheelchair, Bar Code 00590
Scale, Bar Code 00589"

D. USE OF FACILITIES

Motion by Trustee_____, seconded by Trustee_____

Roll call vote:

PA TH JK JN FR SV FA

1. USE OF FACILITIES

RESOLUTION 000-2020 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	<i>Group/ Organization</i>	<i>Purpose</i>	<i>School</i>	<i>Location</i>	<i>Day</i>	<i>Date(s)</i>	<i>Time</i>	<i>Rental Fee</i>
<i>A</i>	National Inventors Hall of Fame, Inc.	<i>Camp Invention</i>	<i>LPES</i>	<i>Gym, Cafeteria , Rooms 111, 118 and 120</i>	Monday – Friday	August 3 rd - August 7th	8:00AM- 3:45PM	N/A

12. Board Discussion

13. Executive Session

1. Motion by Trustee_____, seconded by Trustee_____

To enter into executive session at_____ P.M.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and WHEREAS, the board is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)

B. The general nature of the subject matter to be discussed is as follows:

1. _____

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

2. Motion by Trustee_____, seconded by Trustee_____

To return from executive session at _____ P.M.

14. Second Public Recognition Regarding School Related Matters

1. Motion by Trustee _____, seconded by Trustee _____ opened at _____ P.M.

2. Motion by Trustee _____, seconded by Trustee _____ closed at _____ P.M.

15. Adjournment

PA TH JK JN FR SV FA

1. Motion by Trustee_____, seconded by Trustee_____

To adjourn the meeting at_____P.M.