LINCOLN PARK PUBLIC SCHOOLS
LINCOLN PARK, NEW JERSEY
REGULAR MEETING MINUTES
6:30 PM, LINCOLN PARK MIDDLE SCHOOL
JUNE 25, 2019
District Mission Statement

The Lincoln Park School District will provide, through its schools, an educational setting that helps children to love and master learning, to work independently as well as collaboratively, and to develop the character and values that promote a healthy society. It is the school district's expectation that all students will achieve the New Jersey Student Learning Standards at all grade levels.

President Avena called the meeting to order at 6:31 p.m., and he led the Board in the Pledge of Allegiance to the flag. He then read the following statement into the record:

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the act, the Lincoln Park Board of Education has caused notice of this meeting to be mailed to the Daily Record and The Record and posted at the Board of Education Administrative Offices and filed with the Borough Clerk.

MEMBERS PRESENT: Mr. Avena, Mr. Gibbons, Mr. Henches, Mr. Kaufman, Ms. Nielsen, and Mr. Stager

MEMBERS ABSENT: Ms. Stoel

ADMINISTRATION: Mr. James Grube, Superintendent, and Mrs. Juanita Petty, Interim Business Administrator and Board Secretary

OTHERS PRESENT: Three members of the public.

MINUTES
Trustee Gibbons, seconded by Trustee Nielsen, moved to approve the minutes of the regular meeting of the Board of Education on June 11, 2019. The minutes were approved by a roll call vote: 6-0-0.

A roll call vote was taken for the Minutes.
YEA: Mr. Gibbons, Mr. Henches, Mr. Kaufman, Mr. Stager, Ms. Nielsen, Mr. Avena
NAY: None
ABSTAINED: None
The motion carried: 6-0-0

SUPERINTENDENT'S REPORT
1) Changes to the Agenda:
Personnel item #2, Frost - 5, Florit – 4.5 add Cardona – 5, Gaffney – 4.
Table Administration item #3 – need to discuss in executive session.
Finance item #16 – need to discussion in executive session.
2) HIB – 3 at elementary school – none met the standard.
3) Suspension - in school.
4) Enrollment – May in the folder.
5) Graduations – Lincoln Park and Boonton High School went well.

Thanked Mrs. Petty for everything she has done in her two years in the District.

BUSINESS ADMINISTRATOR'S REPORT
1) Budget
2) Transportation – Pequannock route

3) Incoming staff transition

COMMITTEE REPORTS

Curriculum / Personnel, Carol Nielsen
- No meeting, no report.

MCSBA, Robert Stager
- No meeting, no report.

Finance / Facilities, Frank Avena
- No meeting, no report.

Negotiations, Jack Gibbons
- Jim Grube – NJSBA offered to review contract and guidelines at no cost. Consensus to proceed.

Lincoln Park / Pequannock Shared Services, Frank Avena
- No meeting, no report.

Policy / Public Relations, Todd Henches
- No meeting, no report.

MCESC, Todd Henches
- No meeting, no report.

NJSBA, Joshua Kaufman
- No meeting, no report.

Boonton High School Representative / High School, Rob Stager
1) Resource Program adjustment – will discuss in Executive Session.
2) New OOD student.
3) Non-renewal of Lacrosse coach.
4) Ended with the following number of HIBs: 25 middle school, 6 high school, and 3 elementary school.

FIRST PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS
Trustee Stager, seconded by Trustee Henches moved to open First Public Recognition at 6:45 p.m.

Mrs. Selano - Garden Street, and Mrs. Smith – Anthony Boulevard. They requested schools consider being more active to support a Stigma Free environment. They handed out information on workshops concerning Mallory's Army.
They spoke with the Municipal Alliance, the Health Department, and the Mayor.
Discussion ensued.

Trustee Kaufman, seconded by Trustee Nielsen moved to close the First Public Recognition at 7:01 p.m.

ANNUAL APPOINTMENTS
Trustee Nielsen, seconded by Trustee Stager, moved Annual Appointments items #1-2.

INSURANCE BROKER OF RECORD

RESOLUTION 2144-2019 "RESOLVED, that the Lincoln Park Board of Education designates Brown & Brown Insurance of Roseland, NJ as the Insurance Agent for the Lincoln Park Board of Education, for the 2019-2020 school year."

TREASURER OF SCHOOL MONEYS

RESOLUTION 2145-2019 "RESOLVED, that the Lincoln Park Board of Education accepts the resignation of Gary Stranz, of Stranz Rogers Associates, Treasurer of School Moneys, effective June 30, 2019;

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education appoints Kelly Meehan of Stranz Rogers Associates as Treasurer of School Moneys (TREAS-01-DI), (N.J.S.A. 18A:17-31), for the 2019-2020 school year at a salary of $6,000.00."

Insurance Broker questions: what lines? The lines are property, worker's comp, student accident.
Discussion ensued.

Treasurer of School Monies: amend the motion to include the name of the firm.

YEA: Mr. Gibbons, Mr. Henches, Mr. Kaufman, Mr. Stager, Ms. Nielsen, Mr. Avena
NAY: None
ABSTAINED: None
The motion carried: 6-0-0

RESOLUTIONS

ADMINISTRATION
Trustee Gibbons, seconded by Trustee Stager, moved Administration items #1-2, & #4-15. Item #3 was tabled until after the Executive Session.

HIB REPORT, JUNE 2019

* RESOLUTION 2146-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education recognizes and approves the Harassment, Intimidation and Bullying report as of June 20, 2019, as summarized:

	LPES	LPMS
Incidents Reported	3	0
Confirmed HIB	0	0

BE IT FURTHER RESOLVED, that the Lincoln Park Board of Education approves the remedial and disciplinary action taken by the building principals."

SCHOOL SELF-ASSESSMENT FOR DETERMINIG GRADES UNDER THE ANTI-BULLYING ACT

RESOLUTION 2147-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education acknowledges the School Self-Assessment for determining grades under Anti-Bullying Bills of Rights Act 2017-2018, which has been accepted and approved by the New Jersey Department of Education."

~~TABLED - SUPERINTENDENT EVALUATION~~

~~RESOLUTION 000-2019 "WHEREAS, the Lincoln Park Board of Education has performed an evaluation of James Grube, Superintendent, for the 2018-2019 school year; and~~
~~WHEREAS, the Board of Education has reviewed the evaluation with James Grube during executive session on June 25, 2019.~~
~~THEREFORE BE IT RESOLVED, that the Board of Education recognizes that an annual evaluation of the district superintendent has been performed in conjunction with New Jersey School Boards Association as required by regulation."~~

ACADEMIC ASSISTANCE PROGRAM

RESOLUTION 2148-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the Academic Assistance Program for a duration of 30 weeks to include two teachers at the rate of $35.00 per hour, not to exceed $8,000.00, account #20.260.100.101.00, funded through the ESEA Grant, effective during the 2019-2020 school year."

APPLICATION FOR DUAL USE OF EDUCATIONAL SPACE

RESOLUTION 2149-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the submission of the following application to the Morris County Superintendent of Schools for the 2019-2020 school year:

DUAL USE:
School Room Use

Elementary School, Room 16A and B	Small Group Instruction (permanent divider)
Elementary School, Room 102	Small Group BSI (partition)
Elementary School, Room 109A and B	Small Group Instruction (permanent divider)

Elementary School, Room 115 Small Group Instruction (partition)

BE IT FURTHER RESOLVED, that the Superintendent and School Business Administrator are authorized to execute the applications on behalf of the Board of Education."

OUT OF DISTRICT PLACEMENTS/ESY 2019 AND 2019-2020

RESOLUTION 2150-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following out-of-district placements and tuitions for the 2019-2020 school year and ESY. Transportation for out-of-district students has been requested and filed."

COUNTY	SCHOOL	REGULAR TUITION	ESY TUITION	ESY DATES	ID # - STATE	H.S.	CLASS./ PROG.
Bergen	Bergen County Special Services -- Highland School Out-of-County Fee	$77,940.00	$ 5,300.00 $ 6,750.00	7/1-7/26	8370758708		AI
Essex	Alpine Learning Group	$91,830.60	$15,305.10	7/1-8/13	5860160743		AUT
Essex	New Beginnings Personal Aide (182 days at $198.00 per day) (ESY 30 days at $198.00 per day)	$66,042.34 $37,310.00	$10,86.10 $ 6,150.00	7/8-8/16 7/8-8/16	8797789256		AUT
Essex	Academy 360 Upper School	$68,742.12	$ 8,639.72	7/1-8/2	8442156831	X	AUT
Morris	Shepard School	$57,485.79	$ 9,423.90	7/1-8/13	6735383346		OHI
Morris	P.G. Chambers	$71,762.40	$11,960.40	7/8-8/16	3281605913		PSD
Passaic	Windsor School	$66,600.00			4564098739	X	ED
Union	Cornerstone Day School (12 Month program)	$86,358.80		7/8-8/29	8704234722	X	ED
Somerset	Montgomery Academy	$65,260.80	$ 2,900.48	7/1-7/12	8409507387	X	AUT

CHILD STUDY TEAM EVALUATIONS: SUMMER 2019

RESOLUTION 2151-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following Child Study Team staff members to serve on the summer IEP Team for up to 250 hours total, at a rate of $50.00 per hour, not to exceed $12,500.00, account #11.000.219.104.03, effective July 1, 2019 through August 31, 2019: Christiana Calandrillo, Tracey D'Amelio, Jennifer Kennelly, Nicole Lang, Kara Sellix, Jill Werner."

CHILD STUDY TEAM IEP MEETINGS: SUMMER 2019

RESOLUTION 2152-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following teaching staff members to serve on the summer IEP Team for up to 45 hours, at a rate of $30.00 per hour, not to exceed $1,350.00, account #11.000.219.104.03, effective July 1, 2019 through August 31, 2019: Danielle Capozzi, Cassandra Cotsopoulos, Nicole Frangoulis, Ryan Kelly, Carolyn Kerwin, Laura Morgan, Stephanie Probst, Lauren Reilly, Cynthia Roller."

ABA CONSULTATIVE SERVICES: 2019-2020

RESOLUTION 2153-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves an agreement with Melissa Costello to provide ABA Consultation for students, parents, and teachers in the Lincoln Park School District, for up to 280 hours, at a rate of $90.00 per hour, not to exceed $25,200.00 per annum, account #20.250.200.320.00, effective September 1, 2019 through June 30, 2020.

BE IT FURTHER RESOLVED, that the Board President and the School Business Administrator are authorized to execute the agreement/contract on behalf of the Board of Education."

SPEECH THERAPY SERVICES: 2019-2020

RESOLUTION 2154-2019 "RESOLVED**,** that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves an agreement with Heather Brook to provide Speech Therapy, for up to 10 hours per week, at a rate of $72.00 per hour, not to exceed $28,800.00, account #11.000.216.340.03, effective September 5, 2019 through June 18, 2020.

BE IT FURTHER RESOLVED, that the Board President and the School Business Administrator are authorized to execute the agreement/contract on behalf of the Board of Education."

PHYSICAL THERAPY SERVICES: ESY 2019

RESOLUTION 2155-2019 "RESOLVED**,** that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves an agreement with Educational Services Commission of Morris County to provide Physical Therapy, for up to 8 hours per week, at a rate of $115.00 per hour, not to exceed $3,680.00, account #11.000.216.340.03, effective July 1, 2019 through July 26, 2019.

BE IT FURTHER RESOLVED, that the Board President and the School Business Administrator are authorized to execute the agreement/contract on behalf of the Board of Education."

DOCTORS AND AGENCIES: 2019-2020

RESOLUTION 2156-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following providers and agencies, at the approved provider rate of pay, account #11.000.219.320.03, effective July 1, 2019 through June 30, 2020:

Karen Kearns, Natalie Atlas, Karen Rose Jacob, ASL Interpreter Referral Service, Sign Language Interpreting Services; Dr. Elliot Grossman, Dr. Harvey Bennett, Dr. Tosan Livingstone, Dr. Cristina Farrell, and Dr. Judy Woo, Pediatric and Adolescent Neurologists; Dr. Ravinder Bhalla, Dr. Ellen Platt, Dr. Lee Suckno, Dr. Bryan Fenelly, Pediatric and Adolescent Psychiatrists; Dr. Batul Ladak, Developmental Pediatrician; Dr. Kathleen Fadden, Dr. Cristina Farrell, and Dr. Shelly Lanzkowski, Developmental Behaviorist; Dr. Joseph Holahan, Neurodevelopmental Pediatrician; Larissa Longberg, School Psychologist; Hackensack Medical Center (Dept. of Audiology), Hackensack Audiology & Hearing Aid Association, ENT & Allergy Associates, Educational Specialized Associates, Learnwell, Professional Education Services, Inc., Child Development Center at Morristown Medical Center, and Prime Healthcare Services – Saint Clare's LLC.

BE IT FURTHER RESOLVED, that the Board President and the School Business Administrator are authorized to execute the agreement/contract on behalf of the Board of Education."

3 & 4 YEAR OLD PRESCHOOL PROGRAMS TUITION STUDENTS: 2019-2020

RESOLUTION 2157-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the acceptance of the following students, on a tuition basis in the amount of $2,100.00 for the 3-year old Preschool Program and $3,200.00 for the 4-year old Preschool Program in the Lincoln Park School District:

3-Year Old Class (3 – ½ days per week) – AR, UA, CS, ED, MK, RO, MP

4-Year Old Class (5 – ½ days per week) – AC, AF, AF, AL, PH, SM, VP, JT, RZ, SC, FJ, JO, JR

BE IT FURTHER RESOLVED, that the Board President and the School Business Administrator are authorized to execute the agreement/contract on behalf of the Board of Education."

OUT OF DISTRICT PLACEMENT – BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT: 2019

RESOLUTION 2158-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education post approves the placement of student State ID #2212538128 to attend Burlington County Special Services School District for 26 days, not to exceed $6,183.00, account 11.000.100.565.00, effective May 15, 2019 through June 20, 2019.

BE IT FURTHER RESOLVED, that the Board President and the School Business Administrator are authorized to execute the agreement/contract on behalf of the Board of Education."

HOME INSTRUCTION: 2019, #100944

RESOLUTION 2159-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the provision of home instruction services for student ID#100944 by district approved home instructors, for a total of 19 days, 2 hours per day, at a rate of $33.00 per hour, not to exceed $1,254.00, account #11.150.100.320.03, effective July 1, 2019 through August 30, 2019."

YEA: Mr. Gibbons, Mr. Henches, Mr. Kaufman, Mr. Stager, Ms. Nielsen, Mr. Avena
NAY: None
ABSTAINED: None
The motion carried: 6-0-0

PERSONNEL
Trustee Nielsen, seconded by Trustee Kaufman, moved Personnel items #1-13 as revised.

There was a question on the rescinding of the Drama Coach position, and re-appointment on Personnel item #9.

ASSIGNMENT CHANGES, 2019-2020

RESOLUTION 2160-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following assignment changes for the following teaching staff members effective September 1, 2019:

	Name	Original Assignment	New Assignment
a)	Jennifer Dugan	ES Special Ed PSD (TPSD-01-ES)	ES Special Ed Autism (TAU-01-ES)
b)	Kristen Leck	MS Special Ed Autism (TAU-03-ES)	MS Special Ed Autism (TAU-03-MS)
c)	Karen Leptuck-Gabel	Grade 4 (TG4-04-ES)	ES Special Ed Resource (TRP-01-ES)
d)	Emily Lopez	ES Spec. Ed. Resource/Preschool (TPS-02-ES, TRP-03-ES)"	Basic Skills Instructor (TBSI-01-ES)

GRADE 4 TEACHER, MANTON

RESOLUTION 2161-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Greer Manton, Grade 4 Teacher (TG4-03-ES), at a salary of $60,710 (Step 1, MA), with benefits as per the LPEA Agreement, account #11.120.100.101.06, effective September 1, 2019 through June 30, 2020."

PSD TEACHER, LIPPER

RESOLUTION 2162-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Erica Lipper, ES Special Education PSD Teacher (TPSD-01-ES), at a salary of $60,960 (Step 2, MA), with benefits as per the LPEA Agreement, account #11.120.100.101.06, effective September 1, 2019 through June 30, 2020."

RESOURCE/PRESCHOOL TEACHER, D'ANDREA-CONNELLY

RESOLUTION 2163-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Laura D'Andrea-Connelly, ES Special Education Resource/ Preschool Teacher (TPS-02-ES, TRP-03-ES), at a salary of $54,960 (Step 2, BA), with benefits as per the LPEA Agreement, account #11.120.100.101.06, effective September 1, 2019 through June 30, 2020."

MUSIC TEACHER, KERTESZ

RESOLUTION 2164-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Michael Kertesz, MS Music Teacher (TMU-02-MS), at a salary of $54,960 (Step 2, BA), with benefits as per the LPEA Agreement, account #11.120.100.101.07, effective September 1, 2019 through June 30, 2020."

KINDERGARTEN READINESS PROGRAM

RESOLUTION 2165-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the appointment of the following staff at the indicated compensation, with amounts charged to the appropriate budget accounts per their assignment, for the 2019 Summer Kindergarten Readiness Program at the Lincoln Park Elementary School:

Start Date	End Date	Name	Position	Days	Per Diem/ Hourly	Hours	Total Amount
7/8/19	7/26/19	Amy Pohlman (TKRD-01)	Teacher	15	$35.00	45	$1,575.00
7/8/19	7/26/19	Christina Nicoletti (AKRD-01)	Teacher Aide	15	$17.00	45	$ 765.00

RESIGNATION: ESY AIDE 2019

RESOLUTION 2166-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts the resignation of Ryan Kelly, for the following 2019 Extended School Year position:"

Program	Start Date	End Date	Name	Position	Days	Per Diem/ Hourly	Hours	Total Amount
BD	7/1/19	7/19/19	Ryan Kelly (PC ESY-ABD-03)	Teacher Aide	14	$17.00	35	$ 595.00

RESCIND STIPEND POSITION, 2019-2020

RESOLUTION 2167-2019 "RESOLVED, that the Lincoln Park Board of Education rescinds the following appointment of resolution 2106-2019 which was passed on May 28, 2019 in the following form:

RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following staff for stipend positions, as per the LPEA Agreement, for the 2019-2020 school year:

Drama Coach STCO-14-MS Melinda Holly $1,000."

STIPEND POSITIONS, 2019-2020

RESOLUTION 2168-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following staff for stipend positions, as per the LPEA Agreement, for the 2019-2020 school year:

Drama Coach	STCO-14-MS	Melinda Holly	$2,000.00
Jazz Band-MS	STCO-15-MS	Michael Kertesz	$2,073.00

UNPAID LEAVE, EMPLOYEE #001178

RESOLUTION 2169-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Employee ID #001178, Elementary Teacher, Lincoln Park Elementary School, for unpaid leave beginning September 1, 2019 through June 30, 2020, without benefits, returning to work September 1, 2020.

BE IT FURTHER RESOLVED, that this action does not set a precedent for future similar requests."

CUSTODIAN LEAVE REPLACEMENT, ROMAN

RESOLUTION 2170-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves Luisa Roman, Custodian, Leave Replacement, at a pro-rated salary of $46,518 (Step 1), with benefits, account #11.130.100.101.07, effective July 1, 2019 through December 12, 2019."

VACATION CARRYOVER

RESOLUTION 2171-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following staff to carry over vacation days, up to the number shown, from the 2018-2019 school year to the 2019-2020 school year, to be used prior to September 1, 2019:

a) W. Billig* – 8
b) R. Boyle – 2
c) M. Cook – 2
d) K. Florit – 5
e) P. Foley – 7
f) L. Frost – 1
g) C. Gaffney – 2
h) J. Grube – 4
i) H. Hernandez – 8
j) M. Meyer* – 8
k) T. Moore – 5
l) N. Turco – 5
m) D. Winston – 8

*Will carry over one additional vacation day to be converted to a sick day

SUBSTITUTES, 2019-2020

RESOLUTION 2172-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following substitutes at the approved substitute rates of pay, as called, for the 2019-2020 school year:

Nurses: Arlene Berghorn Corallo, Mary Bono, Stephanie Hansen

Secretaries: Lucia Falcone-Piro, Nancy Sorrentino

Cafeteria/Playground Aides: Andrea Driesse, Janet Long, Debra McHugh

Crossing Guard: Andrea Driesse

Custodian: Robert Duffy"

A roll call vote was taken for Personnel.
YEA: Mr. Gibbons, Mr. Henches, Mr. Kaufman, Mr. Stager, Ms. Nielsen, Mr. Avena
NAY: None
ABSTAINED: None
The motion carried: 6-0-0

FINANCE AND USE OF FACILITIES

Trustee Gibbons, seconded by Trustee Stager, moved Finance items #1-15 (tabled #16 to after Executive Session) and Facilities item #1.

INSIGHT WORKFORCE SOLUTIONS, LLC

RESOLUTION 2173-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the renewal agreement for substitute services with The Substitute Service, LLC of Cherry Hill, New Jersey for the 2019-2020 school year at the following per diem substitute bill rates:

Long Term Teacher Substitutes:	$203.25 per day
Per Diem Teacher Substitutes:	$121.95 per day
Per Diem Paraprofessional/Student Shadow Substitutes:	$121.95 per day
Per Diem Substitute Step-up (from day 11+):	$128.73 per day

And, BE IT FURTHER RESOLVED that included in the contract is a credit due back to the Lincoln Park Board of Education for the annual cost for the staff absence management software in the amount of $4,841.00.

BANK SIGNATORIES

RESOLUTION 2174-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves the following signers on District Bank accounts for the 2019-2020 school year:

Name of Account	Account	Signatures Required	Signers
General Operating	2480	Three (3)	Business Administrator Superintendent Treasurer Board President
Cafeteria	2545	Three (3)	Business Administrator Superintendent Treasurer Board President
Payroll	2499	One (1)	Treasurer
Payroll Agency	2502	Two (2)	Business Administrator Superintendent Treasurer
Unemployment	2510	Two (2)	Business Administrator Superintendent

			Treasurer
Flex	2529	Two (2)	Business Administrator Treasurer
MS Activities	2359	Two (2)	Business Administrator Superintendent School Principal School Admin Assistant

Name of Account	Account	Signatures Required	Signers
ES Activities	2383	Two (2)	Business Administrator Superintendent School Principal School Admin Assistant
Athletics	2448	Two (2)	Business Administrator Superintendent School Principal Athletic Director
Chapel Hill	2537	Three (3)	Business Administrator Superintendent Treasurer Board President

And, BE IT FURTHER RESOLVED, that the Board authorizes the use of facsimile signatures on all computer generated checks."

APPROVAL OF INSURANCE RENEWALS FOR 2019-2020

RESOLUTION 2175-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves insurance coverage for the 2018-2019 school year as follows:

COMPANY	POLICY	PREMIUM 2018-2019	PREMIUM 2019-2020
NJSIG	Package (property/casualty/auto)	$ 74,923	$ 77,891
	Workers Compensation	$ 70,353	$ 71,971
	Supplemental Workers Comp	$ 2,779	$ 2,830
	School Board Legal Liability	$ 30,868	$ 33,683
	Total:	**$178,923**	**$186,375**
Monarch	Student Accident Insurance	$ 7,921	$ 7,921"

ACCEPTANCE OF ANNUAL CONTRACT REPORT

RESOLUTION 2176-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education accepts the annual report of awarded contracts in accordance with Public Law 2015, Chapter 47."

AUTHORIZATION TO CANCEL STALE CHECKS

*RESOLUTION 2177-2019 "RESOLVED, that the Lincoln Park Board of Education authorizes the cancellation of stale checks, effective June 26, 2019, as follows:

- Check #17960 $ 225.83 Payroll Account
- Check #17971 $ 225.83 Payroll Account

TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE

RESOLUTION 2178-2019 "WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Lincoln Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Lincoln Park Board of Education has determined that up to $750,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Lincoln Park Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations."

TRANSFER OF CURRENT YEAR SURPLUS TO TUITION RESERVE

RESOLUTION 2179-2019 "WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Lincoln Park Board of Education wishes to deposit anticipated current year surplus into a Tuition Reserve account at year end, and

WHEREAS, the Lincoln Park Board of Education has determined that up to $750,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Lincoln Park Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations."

TITLE III CONSORTIUM AMENDMENT

RESOLUTION 2180-2019 "RESOLVED, that upon the recommendation of the Superintendent, the Lincoln Park Board of Education approves to amend the participation in the Title III Consortium to include the Mine Hill School District in the amount of $912.00, raising the total amount to $19,422."

FINAL SALARIES CHARGED TO GRANT FUNDS

RESOLUTION 2181-2019 "RESOLVED, that the Lincoln Park Board of Education approve the final salaries charged off to 2019-2020 grant funding as follows:

GRANT	NAME	POSITION	AMOUNT
ESEA: Title I	Samantha Moore	Teacher	$21,819.40
	Lindsay Hessenius	Teacher	$34,289.48
	Kristen Bell	Academic Assistance	$ 3,150.00
	Judith DeJosia	Academic Assistance	$ 2,765.00
	Cheryl Lee	Academic Assistance	$ 3,150.00
	Lucy Schurman	Academic Assistance	$ 3,150.00
		TOTAL:	$68,323.88
ESEA: Title III Immigrant	Jennifer Bastedo	Teacher	$ 545.00
ESEA: Title III	Carolyn Kerwin	Teacher	$ 1,890.00
	Danielle Capozzi	Teacher	$ 105.00
		TOTAL:	$ 1,995.00

BOARD SECRETARY'S REPORT, MAY, 2019

* RESOLUTION 2182-2019 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the May, 2019 Board Secretary's Report."

TREASURER'S REPORT, MAY, 2019

* RESOLUTION 2183-2019 "RESOLVED, that the Lincoln Park Board of Education accepts and affixes to the minutes of this meeting the Treasurer's Report for May, 2019."

CERTIFICATION, MAY, 2019

RESOLUTION 2184-2019 "Pursuant to N.J.A.C. 6:20-2A 10(e), the Board Secretary does certify that the Board Secretary's Report for May, 2019 does not reflect over-expenditures in any account based on the appropriation balances reflected in the report and on the advice of district officials."

_____
Board Secretary

MONTHLY TRANSFER REPORT, MAY, 2019

* RESOLUTION 2185-2019 "RESOLVED, that the Lincoln Park Board of Education approves and affixes to the minutes of this meeting the monthly transfer report for May, 2019 in compliance with N.J.A.C. 6A:23A-13.3(e)."

PAYROLL AND GENERAL ACCOUNTS BILLS LIST

* RESOLUTION 2186-2019 "RESOLVED, that the Lincoln Park Board of Education approves the payment of the following payroll related expenses and the following General Account bills list as approved by the Finance Committee:"

BILLS DESCRIPTION	DATED	AMOUNT
PAYROLL GENERAL	**6/15/2019**	**$ 454,674.06**
PAYROLL GENERAL	**6/19/2019**	**$ 491,940.22**
STATE SHARE - FICA	**6/15/2019**	**$ 25,001.77**
STATE SHARE - FICA	**6/19/2019**	**$ 24,993.17**
BOARD SHARE	**6/15/2019**	**$ 7,712.68**
BOARD SHARE	**6/19/2019**	**$ 10,572.11**
COSTCO WHOLESALE	**6/11/2019**	**$ 9,755.91**
DELTA DENTAL		
HORIZON B/C B/S		
	TOTAL	**$ 1,024,649.92**

FY19		
BILLS LIST FUND 10	**6/25/2019**	**$ 270,558.32**
BILLS LIST FUND 20	**6/25/2019**	**$ 1,882.24**
BILLS LIST FUND 60	**6/25/2019**	**$ 8,549.96**
	TOTAL	**$ 280,990.52**
	GRAND TOTAL	**$ 1,305,640.44**

DONATION OF PICKUP TRUCK

RESOLUTION 2187-2019 "WHEREAS the Lincoln Park Board of Education approved the disposal of the District's Ford F250 pickup truck, VIN#1FTSX21536EA68363 on 4/19/19 as salvaged by the District Insurance Company due to age and damage sustained by its theft; THEREFORE, BE IT RESOLVED, that the Lincoln Park Board of Education approves the donation of the truck to the Borough of Lincoln Park."

~~TABLED - PAYBACK SCHEDULE FOR PY RESOURCE CENTER ADJUSTMENTS~~

~~RESOLUTION 000-2019 "RESOLVED, that the Lincoln Park Board of Education approves a three (3) year payback schedule of equal installments, beginning with the 2020-2021 school year, for prior year resource program adjustments due to Lincoln Park from the Boonton Town School District in the total amount of $696,867.00, pending auditor review by the Boonton Town auditor.~~

USE OF FACILITIES

RESOLUTION 2188-2019 "WHEREAS, the group(s)/organization(s) listed below have requested the use of facilities; and WHEREAS, these requests comply with the policies outlined under "Rental of School Facilities" incorporated into the policies of the Board of Education; THEREFORE BE IT RESOLVED, that approval is hereby given to the listed group(s)/organization(s) to rent requested facilities; and BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to issue permits for these requests. The Board reserves the right to schedule school activities at any time.

	Group/ Organization	*School*	*Location*	*Day*	*Date(s)*	*Time*	*Rental Fee*
A	Cub Scouts	*Middle School*	*APR, Gym*	Tuesdays	Every Tuesday September to June	6:00 p.m. – 8:00 p.m.	***N/A***

*for post approval

A roll call vote was taken for Finance and Use of Facilities.
YEA: Mr. Gibbons, Mr. Henches, Mr. Kaufman, Mr. Stager, Ms. Nielsen, Mr. Avena
NAY: None
ABSTAINED: None
The motion carried: 6-0-0

BOARD DISCUSSION

Mr. Kaufman discussed donating chairs to the Fire Department, and asked what is needed from the Fire Department. Mr. Grube responded.

Mr. Gibbons doesn't like the color of one of the graduation gowns. Discussion ensued.

EXECUTIVE SESSION

WHEREAS**,** Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and WHEREAS**,** the board is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Lincoln Park, in the County of Morris, State of New Jersey, as follows:

A. The public shall be excluded from discussion of hereinafter-specified subject matter(s)
B. The general nature of the subject matter to be discussed is as follows:

1._____Personnel and Legal_____

C. It is anticipated at this time that the above stated subject matter will be made public immediately following executive session or as the need for confidentiality no longer exists.

Trustee Nielsen, seconded by Trustee Henches, moved that the Board go into Executive Session at 7:23 p.m. The motion was approved by a voice vote.

RECONVENE

The Board reconvened in public session at 8:05 p.m. with no members of the public in attendance.

SECOND PUBLIC RECOGNITION REGARDING SCHOOL RELATED MATTERS

By a voice vote, the Board unanimously approved to forgo the second public recognition, as there was no one from the public in attendance wishing to address the Board.

ACTION ITEMS

Trustee Nielsen, seconded by Trustee Kaufman, moved Administration item #3 and Finance item #16, revised.

SUPERINTENDENT EVALUATION

RESOLUTION 2189-2019 "WHEREAS, the Lincoln Park Board of Education has performed an evaluation of James Grube, Superintendent, for the 2018-2019 school year; and

WHEREAS, the Board of Education has reviewed the evaluation with James Grube during executive session on June 25, 2019.

THEREFORE BE IT RESOLVED, that the Board of Education recognizes that an annual evaluation of the district superintendent has been performed in conjunction with New Jersey School Boards Association as required by regulation."

PAYBACK SCHEDULE FOR PY RESOURCE CENTER ADJUSTMENTS

RESOLUTION 2190-2019 "RESOLVED, that the Lincoln Park Board of Education approves the following three (3) year payback schedule, beginning with the 2020-2021 school year, for prior year resource program adjustments due to Lincoln Park from the Boonton Town School District in the total amount of: $592,979.00:

Year 2020-2021:	$ 128,401.00
Year 2021-2022:	$ 232,289.00
Year 2022-2023:	$ 232,289.00
Total Payback:	$ 592,979.00

A roll call vote was taken for Action items: Administration item #3 and Finance item #16, revised.
YEA: Mr. Gibbons, Mr. Henches, Mr. Kaufman, Mr. Stager, Ms. Nielsen, Mr. Avena
NAY: None
ABSTAINED: None
The motion carried: 6-0-0

ADJOURNMENT

Trustee Nielsen, seconded by Trustee Kaufman, moved for the Board:

To adjourn the meeting at 8:09 p.m.

Respectfully submitted,

Juanita A. Petty, RSBA, SFO
Interim Business Administrator/Board Secretary